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# DUNBARTON

## 1997 TOWN REPORT



*COVER: Korean Memorial dedicated on November 11, 1997.*

# **Annual Report**

**Town of Dunbarton  
New Hampshire**

**for the Fiscal Year  
Ending December 31, 1997**

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## DEDICATION

The 1997 Annual Town Report is dedicated to:



*John & Eleanor Swindlehurst*

*John and Eleanor Swindlehurst are dedicated workers for the Town of Dunbarton. Their years of service total more than 131. John has served as Selectman, Fire Chief, Hog Reeve and according to past town reports, five other offices and boards. He is presently the Health Officer, a member of the Town Forest Committee, Kuncanowet Town Forest and Conservation Area Committee, a police officer and a long standing member of the Fire Department.*

*Ellie has been a Library Trustee, a Trustee of Trust Funds, a member of the School Board, a worker at many elections and active in Women's Club and Ladies Aid. This past year she was honored by Silver Birch and Merrimack County 4H for 30 years as a leader in 4H.*

*Both John and Ellie were officers of the Congregational Church. Their activities extend to other organizations outside Dunbarton. Is there anyone who hasn't seen John, the Drum major, leading the Bektash Temple Drum and Bugle Corps in a parade?*

*We dedicate this 1997 Town Report to John and Ellie for their many years of community service, and as a tribute to their spirit of volunteerism.*

*Thank you, John and Ellie!*

## 1997 TOWN OFFICERS & BOARD MEMBERS

SELECTMEN:	Mert Mann Leslie G. Hammond William B. Nichols Janice J. Jelley, Administrative Assistant Rhoda Hendley, Secretary	Term ending 1998 Term ending 1999 Term ending 2000
TAX COLLECTOR:	Martha Rae	Term ending 1998
DEPUTY TAX COLLECTOR:	Irene Thalheimer	Term ending 1998
TOWN CLERK:	Linda L. Peters	Term ending 2000
DEPUTY TOWN CLERK:	Irene Thalheimer	Term ending 2000
TOWN TREASURER:	Pamela Milioto	Term ending 1999
DEPUTY TOWN TREASURER:	Janice Jelley	Term ending 1999
TOWN MODERATOR:	Fred J. Mullen	Term ending 1998
SUPERVISORS OF THE CHECKLIST:	Patricia Mann, Chairman Sandra Lekebusch Phyllis Biron	Term ending 1998 Term ending 2000 Term ending 2002
HEALTH OFFICER:	John Swindlehurst	Term ending 5/98
OVERSEER OF WELFARE:	Martha Delaney – Resigned	Term ending 1998
DEPUTY OVERSEER OF WELFARE:	Richard Mannion	Term ending 1998
CHIEF OF POLICE:	Donald Andrews	
POLICE OFFICERS:	Donald Andrews Rene Forcier Ernest Holm Timothy Locke (full time) Joseph Milioto Patrick Payette John Swindlehurst Scott Wilson	
FIRE CHIEF:	John R. Swindlehurst, III	Term ending 1998
FOREST FIRE WARDEN:	John R. Swindlehurst III	Term ending 12/98
ROAD AGENT:	Simon Audet	Term ending 1999
LIBRARY TRUSTEES:	David W. Stanley, Treasurer Sandra Lekebusch Judith Stone, Treasurer-Resigned Karen A. Harrington, Asst. Treas Patricia Mann, Chairman Joan Midgley	Term ending 1998 Term ending 1999 Term ending 1999 Appointed to 1998 Term ending 2000 Term ending 2000
LIBRARY DIRECTOR:	Andrea Douglas	

## 1997 TOWN OFFICERS & BOARD MEMBERS

LIBRARIAN:	Nancy Lang	
BUILDING INSPECTOR:	Raymond Simard	Term ending 2000
ASSISTANT BUILDING INSPECTOR:	Bruce Vaal	Term ending 2000
EMERGENCY MANAGEMENT DIRECTOR:	Jon Wiggin	Term ending 1998
PLANNING BOARD:	Charles Frost, Alternate	Term ending 1998
	Robert Perry	Term ending 1998
	Greta Brandt	Term ending 1999
	Charles Graybill - Co-chairman	Term ending 1999
	Lynda Lewis, Alternate	Term ending 1999
	James Marcou - Chairman	Term ending 1999
	Kenneth Swayze	Term ending 2000
	George Holt, Alternate	Term ending 2000
	William B. Nichols, Selectman Representative	Term ending 2000
	Alison Riley - Secretary	Term ending 2000
TRUSTEES OF TRUST FUNDS:	Carol Fisk, Treasurer	Term ending 1998
	Nancy C. Lang, Chairman	Term ending 1999
	Emily Haywood, Secretary	Term ending 2000
ZONING BOARD OF ADJUSTMENT:	David Marshall, Alternate	Term ending 1998
	Alison Riley, Secretary	Term ending 1998
	Gertrude Dulude	Term ending 1999
	Terrell Swain, Chair	Term ending 1999
	John Herlihy	Term ending 2000
	Scott Ives, Alternate	Term ending 2000
	John Trottier	Term ending 2000
CONSERVATION COMMISSION:	George Holt, Alternate	Term ending 1998
	Ron Jarvis	Term ending 1998
	Margaret Watkins, Chairman	Term ending 1998
	Leo Martel	Term ending 1998
	Lawrence Cook, Vice Chairman	Term ending 1999
	David Marshall	Term ending 1999
	Brett St. Clair, Alternate	Term ending 1999
	Eric Hodgman	Term ending 2000
	Darlene Jarvis	Term ending 2000
	Matthew Lavey	Term ending 2000
	Jane Grant, Honorary Member	
CEMETERY TRUSTEES:	Richard Mannion	Term ending 1998
	John Thalheimer	Term ending 1999
	Terry Ray Jelley	Term ending 2000
TOWN FOREST COMMITTEE:	Ronald Jarvis, Secretary	Term ending 1998
	Fred Mullen, Treasurer	Term ending 1998
	Edward White, Vice-Chairman	Term ending 1999
	John Swindlehurst, Chairman	Term ending 2000
	Scott Warriner	Term ending 2000

## 1997 TOWN OFFICERS & BOARD MEMBERS

### KUNCANOWET TOWN FOREST AND CONSERVATION AREA COMMITTEE:

Committee established at Town Meeting, March 14, 1989. Appointed  
by Chairs of the Town Forest Committee and Conservation Commission.

Darlene Jarvis, Clerk	(Conservation Commission)	Term ending 1998
John Swindlehurst	(Town Forest Committee)	Term ending 1998
Irene Thalheimer	(Member-at-Large)	Term ending 1998
Margaret Watkins	Conservation Commission)	Term ending 1999
Ronald Jarvis	(Town Forest Committee)	Term ending 1999
Mert Mann	(Selectman Representative)	Term ending 1999
David Marshall	(Conservation Commission)	Term ending 2000
Edward White	(Town Forest Committee)	Term ending 2000
Fred Mullen, Chairman	(Member-at-Large)	Term ending 2000

### RECREATION COMMISSION:

Established by Selectmen November 2, 1989

Bronda Crosby	Term ending 1998
William Ruwell, Chairman	Term ending 1998
Jacques Belanger, Secretary	Term ending 1999
Peter Weeks, Treasurer	Term ending 1999
Jeffrey LeDuc	Term ending 2000
Christine Ruwell	Term ending 2000

### BOARD OF ASSESSORS:

William B. Nichols	Term ending 1998
Robert A. Paul	Term ending 1999
Timothy R. Terragni	Term ending 2000

### HISTORICAL AWARENESS COMMITTEE:

Henry Bumham  
Gertrude Dulude  
Doris Filson  
Pandora Martel  
Betty Ann Noyes, Chairman  
Harlan A. Noyes  
Priscilla Reinertsen

### CONCORD REGIONAL SOLID WASTE/RESOURCE RECOVERY COOPERATIVE:

John R. Swindlehurst	Term ending 2000
Brian Little, Alternate	Term ending 2000

### COMMERCIAL ZONE COMMITTEE: Discontinued by Selectmen March 27, 1997

### OLD HOME DAY COMMITTEE:

Established by Selectmen May 2, 1996

Lyle Brandt, Secretary – Resigned	Terms expire March 1998
Nancy Lang	Allison Swindlehurst, Chairman
Karen Lessard, Co-chairman	Pat Whittier
	Scott Wilson, Treasurer

### SPACE NEEDS COMMITTEE:

Established by Selectmen June 27, 1996

Kenneth Alton	Terms expire June 1, 1998
Michael Dailey	Peter Hecker
Charles Frost, Jr.	Carol Lynch
Emily Haywood	Jeffrey Trexler



## 1997 TOWN OFFICERS & BOARD MEMBERS

TECHNOLOGY COMMITTEE:

Established by Selectmen November 7, 1996

Terms expire Nov. 7, 1998

Larry Cook  
Van Dittmer  
Glenn Doten  
Gary Hendley

## HIGHWAY SAFETY COMMITTEE:

Established by Selectmen March 27, 1997

Terms ending March 1998

Donald Andrews  
John R. Swindlehurst, III

**WASTE MANAGEMENT COMMITTEE:** Established by Selectmen April 10, 1997

Emily Haywood  
Rhoda Hendley  
Linda Peters  
Brian Little, Chairman  
Daniel Lynch  
Tom Burack  
Brian Pike  
Jay Pitocchelli

## HOG REEVES

Alex and Suzanne Amann  
Glenn Doten and Linn Kurkjian  
Tracy Strombom and Ann-Marie Tessier

DUNBARTON VOLUNTEER FIRE DEPARTMENT MEMBERS:

Ken Alton - FF\*\*  
Mark Andrews - FF\*\*  
Bob Andrews - FF\*\*  
Scott Andrews - FF\*\*  
Pat Bowne - FF  
Rocco Caprarello, III - EMT/FF  
Roland Ducharme - EMT/FF  
Cathy Dumont - EMT  
Rene Forcier - FF  
Scott Fraser - FF  
Dan Gable - FF\*\*  
Leslie Hammond - FF\*\*  
Peter Hecker - FF\*\*  
Terry Jelley - EMT/FF  
Mark Lang - EMT/FF  
Mike Lessard - EMT/FF  
Dennis Little - EMT  
Tim Locke - FF\*\*

\*\*Indicates Auxiliary

## SELECTMEN'S MESSAGE

The Town of Dunbarton has experienced moderate growth for several years and significant growth for the last couple of years. Our infrastructure, in many areas, was not able to handle the growth and the maintenance of our buildings had been neglected far too long. The Board of Selectmen identified for you last year many of these areas that needed to be addressed and at the 1996 Town meeting, you funded all of them. It was a very ambitious program of improvement that we are happy to report is nearly completed.

The Town Clerk, Building Inspector, Tax Collector and Selectmen's offices have all been renovated and automated. The Building Inspector and town employees did most of the renovations. The new furniture was donated. The Technology Committee wrote the RFP and helped select the vendor for our new computer system. They also oversaw the installation and, in some situations, helped with the installation.

Rhoda Hendley was hired to assist Janice in our office and her presence has allowed us to timely convert many of our files to the automated system, to make significant inroads on the backlog of paperwork in the office and to extend our office hours to include Fridays. We are lucky and pleased to have Rhoda as a part of our team.

Ray Simard and Bruce Vaal, in the building inspectors office, have both the hardware and software to automate the department, but it will take a while to get twenty seven years of data into the files. They have acted as our right hand putting out to bid for us and monitoring all Town building renovations and they have responded to building permit reviews and code violations in a timely manner resolving many issues before they became problems. This year they also will be available to the public for eight hours on Mondays.

Linda Peters, our new Town Clerk, not only took on and learned that job but at the same time renovated and automated her office including complete registration of your vehicles in Dunbarton eliminating the trip to the State DMV.

Don Andrews, Police Chief, and his department responded very diligently to the needs of a growing population and its demands. Tim's accident required countless man hours of the chief and his officers to maintain coverage, purchase a new vehicle and train officers. Additionally they modernized their equipment and automated some offices at the new police station.

John Herlihy, Manager of the Transfer Station, reviewed all aspects of the of that operation and revised the operations to meet market demands. He and Brian Little put the entire operation out to bid and we eventually signed a five year contract with Waste Management Incorporated for equipment and trucking to Penacook. John had to resign due to other commitments and we appointed Brian Little as the new manager. We were lucky to have John and very lucky to get Brian for the job. Brian fabricated and built the new gate at the site and we widened and paved the entrance for safety purposes.

The Conservation Commission with Margaret Watkins as Chair, has spent many hours this year reviewing land, sub-divisions plans and putting together a proposal that culminated in the addition of one hundred twenty two acres to the Kuncanowet Town Forest

The Historical Awareness Committee continued its program of research, education and placing of plaques on houses. Bud Noyes, of that committee, has shared much of his research with the Selectmen for which we are grateful. Bud also rebuilt the gates at the Town Pound this year.

The Dunbarton Chapter of the American Legion dedicated a memorial to Korean War Veterans this past fall. It was a tremendous task doing all the research, getting the monument, designing the plaque and putting together the ceremony. We thank Al Vaal, Ron Luba and all the Veterans for their efforts.

## SELECTMEN'S MESSAGE

The Old Home Day Committee sponsored another gala event not only putting in many hours arranging Old Home Day events but many more putting on fund raising events such as the Sunday morning breakfasts.

The Recreation Commission with Bill Ruwell as Chair, met with us several times last year regarding their activities and, as you can read in their report, they continue to provide a myriad of activities for all age groups and particularly a very large capable coaching staff for our children.

The Cemetery Trustees continue their efforts in keeping up and improving our cemeteries. They do an excellent job and are greatly appreciated by all.

The Road Agent, Simon Audet, reconstructed three pieces of road this past year (Grapevine, Montalona and Little Lane), plus maintained the rest of our highways. This year he intends to complete the reconstruction of Grapevine, continue reconstruction of Montalona, start reconstruction of parts of Guinea Road and reconstruct the corner on Robert Rogers Road that intersects with the north end of County Road.

The Fire Chief, JR Swindlehurst, and his volunteers have written an RFP and put out to bid specifications for a new ambulance. Last year we put aside \$40,000 towards this and will ask for an additional \$50,000 this year and the authority to purchase.

Tim Terragni, Chair, and the Board of Assessors put the revaluation out to bid, selected a contractor and monitored the project through completion. The revaluation is reflected in your December tax bills and brings all properties in at a 100% evaluation.

The Space Needs Committee, with Jeff Trexler as Chair, met continually throughout 1997 reviewing the condition of our buildings and planning for anticipated needs. There is still much to do such as determining the use of the upper Town Hall and the future of the current Town Office. They will continue working with us to resolve these issues. Meanwhile, we replaced rotten clapboards on the Town Office and repainted the clapboards and windows. The east and west sides of the Town Hall were completely re-clapboarded, had all new windows installed and all but the roofs of the two balconies were repaired. Also, the overhang on the back door was extended, the fire escape was repainted and soffit vents were installed. We have money in this years budget to complete the north and south sides and to reroof the balconies. The clapboards came prestained gray and at this years Town Meeting we need to determine the final color for the Town Hall.

We put new insulated doors on the Town Garage and new lighting and ceiling fans inside. We have brought money forward to install a new septic system and have in this years budget proposal money for the installation of a bathroom with a safety wash unit.

Additionally, we have money in the proposed budget to remove the two 1,000 gallon underground fuel tanks and replace them with above ground tanks. We need to do it this year per State law. These tanks are the fuel source for the Police, Fire and Highway departments. We brought money forward to install a septic system at the transfer station and have budgeted in this years proposal to install a bathroom with a safety wash unit here as well.

We had a very busy year with many changes but enjoyed every minute of it. We, the Board of Selectmen, could not have accomplished these tasks without the help of all the Committees, Departments, Boards and Volunteers. This Town is still small enough so that everyone can contribute and every contribution is significant.

Les Hammond, Chairman  
Mert Mann  
Bill Nichols, Board of Selectmen



## 1997 TOWN MEETING

March 11, 1997

The checklist was posted and the meeting called to order by Moderator Fred Mullen. A motion to waive the reading of the body of the warrant passed. The absentee ballots would be cast at 2:00 PM. The polls were opened at 8:01 AM.

The meeting was opened at 7:00 PM. A silent prayer was offered for Officer Tim Locke, who was injured while on duty on March 6th. His sisters Allison Swindlehurst and Susan Nichols gave an update on his progress. An announcement for collection of money for Tim was made. The Girl Scouts led the Pledge of Allegiance. The rules of the meeting were given and the town officers introduced.

Walter Smith was recognized as the one to whom the Town Report was dedicated. Presentations of recognition were given for many years of dedicated service to: Margaret Watkins on making the Kimball Pond Project a reality, Richard Antonia as instrumental in the recycling program and as Selectman, Michael Chicoine as Building Inspector, Harold Mooney as Cemetery Trustee, John Swindlehurst as Selectman, Richard Mannion as Welfare Officer, Barry Lussier as Planning Board chairman and member of the Board of Assessors, John Gravas for many civic projects undertaken for the Town of Dunbarton, and Irene Thalheimer as Town Clerk for 24 years.

A motion to consider Article III before Article I PASSED.

**ARTICLE III.** Les Hammond made the motion to discontinue the position of Constable and have the Selectmen appoint Police Officers. The motion PASSED.

**ARTICLE I.** The following were elected to office at open meeting:

Overseer of Welfare: Martha Delaney

Hog Reeves: Alex and Suzanne Amann  
Glenn Doten and Linn Kurkjian  
Tracy Strombom and AnnMarie Tessier

Sworn in by Moderator Fred Mullen were Alex and Suzanne Amann, Glenn Doten and Linn Kurkjian.

**ARTICLE II** Are you in favor of the adoption of an amendment to the existing town Zoning Ordinance as proposed by the Planning Board? Amends the Dunbarton Zoning Ordinance by adding a requirement for a 50 ft. setback of all septic systems from property boundaries and a 25 ft. setback of all wells from a property boundary. (Recommended by the Planning Board) (By official ballot) YES: 348; NO: 117

**ARTICLE IV.** The motion was made by Les Hammond that the Town raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same in amounts as follows:

Executive	\$ 52,063
Elections, Reg. & Vit. Stats.	9,665
Financial Administration	27,387
Audit	3,600
Assessor	7,500
Legal Expenses	17,710
Personnel Administration	34,883
Planning & Zoning	3,600
General Government Bldgs.	52,400



## 1997 TOWN MEETING

Cemeteries	5,600
Insurance	25,000
Police	108,855
Fire	41,866
Building Inspection	13,378
Emergency Management	850
Highway: Winter Maintenance	85,000
General Highway	39,970
Class V. Tarring & Maint.*	200,000
Solid Waste Exp. & Disposal	79,495
Recycling	14,736
Public Health	5,098
Welfare	7,500
Parks & Recreation	5,000
Library	43,760
Conservation Commission	3,325
	<hr/>
	\$888,241

\*Being an amount received in the year 1996 from auto permits collected by the Town Clerk.

An amendment by William F. Ruwell that the Recreation Commission request that an additional \$5,000 be added to their budget for programs and field improvements PASSED.

The main motion PASSED as amended, a total of \$893,241.

**ARTICLE V.** The motion was made by Scott Ives that we modify the elderly exemptions from property tax in the Town of Dunbarton, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$45,000; for a person 75 years of age up to 80 years, \$50,000; for a person 80 years of age or older \$100,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$20,000 or, if married a combined net income of less than \$30,000; and own net assets not in excess of \$50,000, excluding the value of the person's residence. RSA 72:39-b(c). (By ballot)

An amendment by David Patten to modify this exemption was withdrawn.

The original motion PASSED. YES: 166; NO: 0

**ARTICLE VI** The motion was made by Mert Mann that the Town vote to adopt the BOCA National Building Code 1996. This is to update our present code from 1990. The motion PASSED.

**ARTICLE VII.** Scott Ives made the motion that the Town authorize the fee schedule as developed by the Selectmen for disposal costs at the Transfer Station. Tires: (16" or less) \$1.00 each; truck tires (16" greater than) \$2.00 each; Loader/Tractor Tires \$10.00 each; Any unit containing Freon, \$5.00 each; C & D Waste - Small Pickup \$20.00 load; - Large Pickup \$40.00 load; - 1 Ton Truck \$16.00 per cu. yd.; - greater than 1 ton, Not allowed; New sheet rock - Small Pickup \$10.00 load; - Large Pickup \$20.00 load; - 1 Ton Truck \$8.00 per cu. yd.; - greater than 1 ton, Not allowed. The motion PASSED.

## 1997 TOWN MEETING

**ARTICLE VIII.** The motion was made by Scott Ives that the Town authorize the establishment of a nine member Waste Management Committee. Committee members are to be appointed by the Selectmen for one, two and three year terms. The Committee will aid and advise the Selectmen on research and education of Waste Management issues. The motion PASSED.

**ARTICLE IX.** The motion was made by Les Hammond that the Town vote to establish a Capital Reserve Fund (Pursuant to RSA:35:1) for the purchase of land for future Town use and raise and appropriate from surplus the sum of \$30,000 towards this purpose. It is also the intent to raise and appropriate funds for this account in 1998, in an amount equal to the proceeds from the sale of town property and Article 10. The motion PASSED.

**ARTICLE X.** The motion was made by Les Hammond that the Town vote to authorize the Town Forest Committee to sell lot E3-2-1. A portion of the newly purchased tract under Article 9, will be set aside for use as a Town Forest and will be of comparable value to lot E3-2-1. The motion PASSED.

**ARTICLE XI.** The motion made by Les Hammond that the Town change County Road from a Class VI to a Class V designation and use public funds on it for reconstruction was DEFEATED. YES: 43; NO: 74

**ARTICLE XII.** The motion by Scott Ives that the Town vote to appropriate from surplus \$40,000 for repairs to the Town Hall including balconies, roofs and siding PASSED.

**ARTICLE XIII.** The motion was made by Mert Mann that the Town vote to appropriate from surplus \$38,000 for automating the Town Offices. This includes software, hardware, installation and training to automate the functions in the Tax Collector's, the Selectmen's, the Building Inspector's, the Assessor's, and the Town Clerk's Office. The motion PASSED.

**ARTICLE XIV.** Les Hammond made the motion that the Town vote to create an expendable general fund trust fund under the provisions of RSA 31:19-a, to be known as the Building Repair Fund, for the purpose of repairing and maintaining town buildings and to raise and appropriate the sum of \$30,000 toward that purpose. This amount will be offset by an equal amount received from insurance reimbursements. The motion PASSED.

**ARTICLE XV.** The motion was made by Mert Mann that the Town vote to authorize the establishment of a Capital Reserve Fund (Pursuant to RSA 35:1) for the future purchase of an ambulance, and to raise and appropriate from surplus the sum of \$40,000 for said purpose.

An amendment by Chip Peters to raise and appropriate \$40,000 to be matched by the withdrawal of 40,000 from surplus for the purchase of a new ambulance was DEFEATED. The original motion PASSED.

**ARTICLE XVI.** The motion made by Les Hammond that the Town vote to authorize the Selectmen to withdraw \$58,500 plus interest earned to time of withdrawal from the Revaluation Capital Reserve Fund and expend the same for a 100 percent revaluation of the Town PASSED.

The revaluation will be done in 1997, to be effective in 1998.

**ARTICLE XVII.** The motion by Merton Mann that the Town vote to eliminate the twenty-five hundred dollar (\$2500) cap on revenues placed in the Conservation Fund and instead allocate fifty percent (50%) of all revenues collected from the current use change tax to the Conservation Fund, for conservation purposes PASSED.

**ARTICLE XVIII.** The motion by Mert Mann that the Town vote to raise and appropriate the sum of \$567.07 to be used as determined by the Town Forest Committee; the same to be withdrawn from the Winslow Town Forest Fund PASSED.

## 1997 TOWN MEETING

**ARTICLE XIX.** The motion by Scott Ives that the Town accept the reports of agents, auditors, committees, and other officers heretofore chosen as printed in the Town Report subject to errors and omissions PASSED.  
The polls were closed at 11:50 PM.

### THE RESULTS OF VOTING

MARCH 11, 1997

Number of ballots cast 506

Names on the checklist 1317

#### For Selectman for Three Years

##### Vote for One

Scott Ives	227
William Nichols (Write-in)	246

#### For Town Clerk for Three Years

##### Vote for One

Linda L. Peters	444
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#### For Library Trustee for One Year

##### Vote for One

David W. Stanley	425
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#### For Library Trustee for Three Years

##### Vote for Two

Patricia Mann	418
Joan H. Midgley	350

#### For Trustee of Trust Funds for One Year

##### Vote for One

Carol Chase Fisk	430
------------------	-----

#### For Trustee of Trust Funds for Three Years

##### Vote for One

Emily Haywood	432
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#### For Cemetery Trustee for Three Years

##### Vote for One

Terry Ray Jelley	442
------------------	-----

#### For Board of Assessors Member for One Year

##### Vote for One

William B. Nichols	415
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#### For Board of Assessors Member for Three Years

##### Vote for One

Timothy Terragni	428
------------------	-----

Irene Thalheimer  
Town Clerk

## TOWN WARRANT - 1998

THE STATE OF NEW HAMPSHIRE TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS. THE POLLS WITH BE OPEN MARCH 10, 1998 FROM 8:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.

You are hereby notified to meet at the Dunbarton Community Center in said Dunbarton on Tuesday the tenth day of March next at eight of the clock in the forenoon, and cast ballots from that hour until at least seven o'clock in the evening of said day for such town officers and school officers, as they may be listed on the ballots.

You are also notified to meet at the same place at seven o'clock in the evening of the same day to act upon the following subjects:

1. To choose all necessary town officers for the ensuing year.
2. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same in amounts as follows:

Executive	\$55,692
Elections, Reg. & Vital Stats	18,803
Financial Administration	31,478
Audit	3,800
Assessor	7,000
Legal Expenses	12,400
Personnel Administration	48,523
Planning & Zoning	3,600
General Government Bldgs.	52,407
Cemeteries	6,500
Insurance	23,000
Police	94,290
Fire	38,667
Building Inspection	20,564
Emergency management	750
Highway: General Highway Exp.	43,445
Class V. Tarring & Maint. *	224,000
Winter Maint.	85,000
Solid Waste Exp. & Disposal	81,270
Recycling	17,390
Pest Control	1,250
Public Health	3,975
Welfare	7,500
Parks & Recreation	10,500
Library	48,218
Conservation Commission	11,574
	<hr/>
	\$949,396
	<hr/>

\*Being an amount received in the year 1997 from auto permits collected by the Town Clerk.

The Selectmen recommend passage of this article.



## TOWN WARRANT - 1998

3. To see if the town will vote to appropriate from surplus \$30,000 for the removal and replacement of two underground oil tanks at the Dunbarton Town Garage. The Selectmen recommend the passage of this article.
4. To see if the town will vote to appropriate from surplus \$30,500 for repairs to the north and south sides of the Town Hall and the balconies. The Selectmen recommend passage of this article.
5. To see if the town will vote to raise and appropriate the sum of \$90,000 for the purchase of an ambulance and to see if the town will vote to authorize the selectmen to withdraw \$40,000 plus interest earned to time of withdrawal from the Ambulance Capital Reserve Fund and expend the same for the purchase of the ambulance with the balance to be raised by taxation. The Selectmen recommend the passage of this article.
6. To see if the town will vote to raise and appropriate the sum of \$587.63 to be used as determined by the Town Forest Committee; the same to be withdrawn from the Winslow Town Forest Fund. The Selectmen recommend passage of this article.
7. To see if the town will vote to eliminate the 50% of all revenues collected from the current use change tax paid to the Conservation Fund (Article 17 - 1997 Town Meeting) to read instead, 10% of all revenues collected from the current use change tax to the Conservation Fund with no cap and 90% to the General Fund. (By Petition)
8. To see if the town would rescind the action taken at the 1989 Town Meeting on non-motorized vehicle use to allow a through snowmobile trail to access Clough State Park when the ground is covered with snow. (By Petition)
9. To hear the reports of agents, auditors, committees, and other officers heretofore chosen and pass any vote relating thereto.
10. To transact any other business that may legally come before this meeting.

Town of Dunbarton Annual Report

Budget - Town of Dunbarton

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Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr Art#	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FISCAL YR. (RECOMMENDED)	APPROP. ENSUING FISCAL YR. (NOT RECOMMENDED)
<b>GENERAL GOVERNMENT</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive		52,063	46,871	55,692	
4140-4149	Election, Reg. & Vital Statistics		9,665	9,672	16,803	
4150-4151	Financial Administration		38,487	35,543	42,078	
4152	Revaluation of Property		58,500	46,434		
4153	Legal Expense		17,710	8,798	12,400	
4155-4159	Personnel Administration		34,883	34,378	48,523	
4191-4193	Planning & Zoning		3,600	2,716	3,600	
4194	General Government Buildings		52,400	34,664	52,407	
4195	Cemeteries		5,600	5,575	6,500	
4196	Insurance		25,000	22,271	23,000	
4197	Advertising & Regional Assoc.					
4199	Other General Government					
<b>PUBLIC SAFETY</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police		112,128 **	93,583 *	94,290	
4215-4219	Ambulance					
4220-4229	Fire		41,866	40,558	38,667	
4240-4249	Building Inspection		13,378	12,417	20,564	
4290-4298	Emergency Management		850	544	750	
4299	Other Public Safety (including Communications)					
<b>AIRPORT/AVIATION CENTER</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations					
<b>HIGHWAYS &amp; STREETS</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311	Administration		39,840	44,147	48,010	
4311-4312	Admin., Highways & Streets					
4313	Bridges					
4316	Street Lighting					
4319	Other		285,130	263,738	304,435	
<b>SANITATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321-4323	Admin. & Solid Waste Collection					
4324	Solid Waste Disposal		94,231	77,954	98,660	
4325	Solid Waste Clean-up					

\*\*Includes \$3273 from 1996

# Town of Dunbarton Annual Report

Budget - Town of

Dunbarton

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Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr Art#	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FISCAL YR. (RECOMMENDED)	APPROP. ENSUING FISCAL YR. (NOT RECOMMENDED)
4326-4329	Sewage Collection & Disposal & Other					
<b>WATER DISTRIBUTION &amp; TREATMENT</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331-4332	Admin. and Water Services					
4335-4339	Water Treatment, Conservation & Other					
<b>ELECTRIC</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4411-4414	Admin. and Pest Control		1,250	1,172	1,250	
4415-4419	Health Agencies & Hospitals & Other		3,848	2,848	3,975	
<b>WELFARE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4441-4442	Administration & Direct Assistance					
4444	Intergovernmental Welfare Payments					
4445-4449	Vendor Payments & Other		7,500	2,349	7,500	
<b>CULTURE &amp; RECREATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation		7,000	7,000	7,500	
4550-4559	Library		43,760	43,760	48,218	
4583	Patriotic Purposes		500	320	500	
4589	Other Culture & Recreation		2,500	2,500	2,500	
<b>CONSERVATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4611-4612	Administration & Purchases of Natural Resources					
4619	Other Conservation		3,325	2,802	11,574	
4631-4632	<b>REDEVELOPMENT &amp; HOUSING</b>					
4651-4459	<b>ECONOMIC DEVELOPMENT</b>					
<b>DEBT SERVICE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes					
4721	Interest-Long Term Bonds & Notes					
4723	Interest on TAFs					

# Town of Dunbarton Annual Report

Budget - Town of

Dunbarton

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Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr Art #	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FISCAL YR. (RECOMMENDED)	APPROP. ENSUING FISCAL YR. (NOT RECOMMENDED)
4790-4799	Other Debt Service					
<b>CAPITAL OUTLAY</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4901	Land	6			50,000	
4902	Machinery, Vehicles & Equipment	4	40,000	39,966	30,500	
4903	Buildings		38,567	35,345	30,588	
4909	Improvements Other Than Buildings					
<b>OPERATING TRANSFERS OUT</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	Sewer-					
	Water-					
	Electric-					
	Airport-					
4915	To Capital Reserve Fund		70,000	70,000		
4916	To Expendable Trust Funds (except Health Maintenance Trust Fund)		30,000	30,000		
4917	To Health Maintenance Trust Fund					
4918	To Nonexpendable Trust Funds					
4919	To Agency Funds					
<b>SUBTOTAL 1</b>			<b>1,133,581</b>	<b>1,017,925</b>	<b>\$1,060,484</b>	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount
4909	3	30,000			
4909	7	588			



# Town of Dunbarton Annual Report

Budget - Town of Dunbarton

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## \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3,VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriating to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

Acct#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr Art#	Appropriations Prior Year As Approved By DRA	Expenditures Prior Year	APPROPRIATIONS ENSUING FISCAL YEAR (RECOMMENDED)	APPROP. ENSUING FISCAL YR. (NOT RECOMMENDED)
4902	Capital Reserve					
	Ambulance 1997	15			40,000	
SUBTOTAL 1 Recommended			XXXXXXXXXX	XXXXXXXXXX	40,000	XXXXXXXXXX

## \*\*INDIVIDUAL WARRANT ARTICLES\*\*

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

Acct#	PURPOSE OF APPROPRIATIONS (RSA 32:3,VI)	Warr Art #	Appropriations Prior Year As Approved By DRA	Expenditures Prior Year	APPROPRIATIONS ENSUING FISCAL YEAR (RECOMMENDED)	APPROP. ENSUING FISCAL YEAR (NOT RECOMMENDED)
SUBTOTAL 2 Recommended			XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX

# Town of Dunbarton Annual Report

Budget - Town of Dunbarton

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Acct. #	SOURCE OF REVENUE	Warr. Art. #	Estimated Revenue Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE Ensuuing Year
<b>TAXES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		16,000	21,498	20,000
3180	Resident Taxes				
3185	Yield Taxes		12,000	9,496	10,000
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		35,000	28,502	29,000
	Inventory Penalties			140	
<b>LICENSES, PERMITS &amp; FEES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		1,400	1,591	800
3220	Motor Vehicle Permit Fees		220,000	224,038	225,000
3230	Building Permits		19,000	21,644	23,000
3290	Other Licenses, Permits & Fees		3,000	4,463	4,000
3311-3339	<b>FROM FEDERAL GOVERNMENT</b>				
<b>FROM STATE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		36,000	34,492	35,000
3352	Wells & Rooms Tax Distribution		15,000	30,163	30,000
3353	Highway Block Grant		53,500	56,171	54,976
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement			807	
3357	Flood Control Reimbursement		59,883	59,883	60,000
3359	Other (Including Railroad Tax)				5,000
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3601-3606	Income from Departments		22,400	23,777	23,000
3609	Other Charges				
<b>MISCELLANEOUS REVENUES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		6,000	6,486	1,000
3502	Interest on Investments		30,000	32,733	30,000
3503-3509	Other		18,500	18,077	18,000

# Town of Dunbarton Annual Report

Budget - Town of Dunbarton

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Acct. #	SOURCE OF REVENUE	Warr. Art. #	Estimated Revenue Prior Year	Actual Revenue Prior Year	Estimated Revenue Ending Year
<b>INTERFUND OPERATING TRANSFERS IN</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		58,500	61,097	40,000
3916	From Trust & Agency Funds		1,967	1,571	2,188
<b>OTHER FINANCING SOURCES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
<b>Amounts VOTED From Fund Balance ("Surplus")</b>					
<b>Fund Balance ("Surplus") to Reduce Taxes</b>			50,000	50,000	50,000
<b>TOTAL REVENUES &amp; CREDITS</b>			658,150	686,629	660,964

## \*\*BUDGET SUMMARY\*\*

<b>SUBTOTAL 1 Recommended (from page 3)</b>	1,060,484
<b>SUBTOTAL 2 Special warrant articles Recommended (from page 4)</b>	40,000
<b>SUBTOTAL 3 "Individual" warrant articles Recommended (from page 6)</b>	
<b>TOTAL Appropriations Recommended</b>	1,100,484
<b>Less: Amount of Estimated Revenues &amp; Credits (from above)</b>	660,964
<b>Estimated Amount of Taxes To Be Raised</b>	439,520

(REV.1997)

## COMPARATIVE STATEMENT OF ESTIMATED AND ACTUAL REVENUES

FOR THE YEAR ENDED DECEMBER 31, 1997

	<u>ANTICIPATED</u>	<u>ACTUAL</u>	<u>EXCESS</u>	<u>DEFICIENCY</u>
Land Use Change	\$ 16,000	\$ 21,498	\$ 5,498	\$
Yield Taxes	12,000	9,496		2,504
Interest & Penalties on Taxes	35,000	28,502		6,498
Inventory Penalties	0	140	140	
Business Licenses & Permits	1,400	1,591	191	
Motor Vehicles Permits & Decals	220,000	224,038	4,038	
Building Permits	19,000	21,644	2,644	
Other Licenses, Permits & Fees	3,000	4,463	1,463	
Shared Block Revenues	36,000	34,492		1,508
Highway Block Grant	53,500	56,171	2,671	
Federal Forest	-	807	807	
Flood Control Land	59,883	59,883		
Inter-Govt. Revenue	15,000	30,163	15,163	
Income From Departments	22,400	23,777	1,377	
Sale of Town Property	6,000	6,488	488	
Interest on Investments	30,000	32,733	2,733	
Insurance Revenue	18,500	18,077		423
Trust Fund Income	1,967	1,571		396
From Capital Reserve-Revaluation	58,500	61,097	2,597	
Fund Surplus	50,000	50,000		
<b>TOTALS</b>	<b>\$ 658,150</b>	<b>\$ 686,629</b>	<b>\$ 39,808</b>	<b>\$ 11,329</b>



## COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

	Brought Forward	1997 Budget	1997 Expended	1997 Unexp	1997 Overdraft	Forward to 1998	Proposed 1998
Executive		\$ 52,063	\$ 46,871	\$ 5,192			\$ 55,892
Elections, Registration & Vital Stats		9,665	9,672		7		16,803
Financial Administration		27,387	25,614	1,773			31,478
Audit		3,600	3,337	263			3,600
Assessor		7,500	6,592	908			7,000
Revaluation of Property		58,500	46,434	12,066			0
Legal Expenses		17,710	8,798	8,912			12,400
Personnel Administration		34,883	34,378	505			48,523
Planning & Zoning		3,600	2,716	884			3,800
General Government Bldgs.		52,400	34,664			17,736	52,407
Cemeteries		5,600	5,575	25			6,500
Insurance		25,000	22,271	2,729			23,000
Police		108,855	90,310	18,545			94,290
Fire		41,866	40,558	1,308			38,667
Building Inspection		13,378	12,417	961			20,564
Emergency Mgt.		850	544	306			750
Highway: General Highway Exp.		39,970	41,832		1,862		43,445
Class V. Tarring & Maint		200,000	183,276	16,724			224,000
Winter Maint.		85,000	82,777	2,223			85,000
Solid Waste Exp. & Disposal		79,495	63,181	18,314			81,270
Recycling		14,736	14,774		38		17,390
Pest Control		1,250	1,172	78			1,250
Elderly Services		1,000	0	1,000			1,000
Home Nursing Services		1,576	1,576				1,576
Community Action Program		1,272	1,272				1,399
Old Age Assistance		0	0				0
Welfare		7,500	2,349	5,151			7,500
Parks & Recreation		10,000	9,820	180			10,500
Library		43,760	43,760				48,218
Conservation Commission		3,325	2,802	123		400	11,574
<b>Sub-Total</b>		<b>\$ 951,741</b>	<b>\$ 839,342</b>	<b>\$ 96,170</b>	<b>\$ 1,907</b>	<b>\$ 18,136</b>	<b>\$ 949,396</b>
Repairs-Town Hall		40,000	39,966	34			
Automate Town Office		38,000	34,778	3,222			
Ambulance-Capital Reserve		40,000	40,000				
Bldg.Repair Fund-Capital Reserve		30,000	30,000				
Land Purchase-Capital Reserve		30,000	30,000				
Full Time Police-Forward from 1996	\$ 3,273		3,273				
<b>Total Articles Proposed on 1998 Town Warrant</b>							<b>\$ 150,500</b>
<b>GRAND TOTALS</b>	<b>\$ 3,273</b>	<b>\$ 1,129,741</b>	<b>\$1,017,359</b>	<b>\$ 99,426</b>	<b>\$ 1,907</b>	<b>\$ 18,136</b>	<b>\$1,099,896</b>

## INVENTORY OF TOWN PROPERTY

### SCHEDULE OF TOWN PROPERTY AS OF DECEMBER 31, 1997

Town Hall, Land & Buildings	\$ 377,700
Library/Furniture, Equipment & Books	200,000
Town Office Bldg., Land & Buildings	124,800
Furniture & Equipment	75,000
Police Department, Equipment	35,000
Fire & Police Department, Land & Buildings	221,750
Fire Department Equipment	296,000
Highway Department, Land & Buildings	103,600
Equipment	60,000
Materials and Supplies	12,000
School, Land & Buildings	1,631,850
Equipment	500,000
Transfer Station/Recycling Center, Bldg. & Equipment	75,700

### LANDS AND BUILDINGS ACQUIRED - TAX COLLECTOR'S DEEDS

C5-1-7, C5-1-8	15.5 acres	10,400
I3-3-16	13.0 acres	8,600
I4-1-33	5.0 acres	5,400
A2-1-2	4.8 acres	950
J3-10-22 (Powerline)	18.3 acres	8,300
E4-4-6	16.8 acres	50,700
J3-1-20 (Powerline)	4.0 acres	12,550
E5-1-7	4.4 acres	900
K1-1-18	.3 acres	30,250
K1-9-5	.2 acres	17,850

All other Property and equipment	
Town Forest, Kuncanowet, & Conservation Commission	1,850,000
Historical Society	138,700

<b>TOTAL</b>	<b>\$ 5,847,800</b>
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### SUMMARY INVENTORY OF TAXABLE VALUATION FOR THE YEAR 1997

Land Improved & Unimproved	\$ 45,754,450
Buildings	68,842,150
Public Utilities	11,915,450
 TOTAL VALUATION BEFORE EXEMPTIONS	 \$ 124,512,050
 Less Exemptions to Certain Elderly	 732,900
 NET VALUATION ON WHICH TAX RATE IS COMPUTED	 <u>\$ 123,779,150</u>

# 1997 TAX RATE

## FORMULATION OF 1997 TAX RATE

### Town Portion

Appropriation	\$ 1,130,308
Less: Revenues	814,226
Less: Shared Revenue	5,522
Add: Overlay	29,738
War Service Credits	15,900

Net Town Appropriation	\$ 356,196
Special Adjustment	0

Approved Town/City Tax Effort	\$ 356,196	
Municipal Tax Rate		\$ 2.88

### School Portion

Due to Local School	\$ 2,211,460
Due to Regional School	0
Less: Shared Revenues	18,790

Net School Appropriation	\$ 2,192,670
Special Adjustment	0

Approved School Tax Effort	\$ 2,192,670	
School Tax Rate		\$ 17.71

### County Portion

Due to County	\$ 234,310
Less: Shared Revenue	1,858

Net County Appropriation	\$ 232,452
Special Adjustment	0

Approved County Tax Effort	\$ 232,452	
Country Tax Rate		\$ 1.88

### Combined Tax Rate

\$ 1.88
<u>\$ 22.47</u>

Total Property Taxes Assessed:	\$ 2,781,318
Less: War Service Credits	(15,900)
Total Property Tax Commitment	<u>\$ 2,765,418</u>

### Proof of Rate

Net Assessed Valuation	Tax Rate	Assessment
\$123,779,150	\$ 22.47	\$ 2,781,318

## 1997 BALANCE SHEET

### ASSETS

#### CASH AVAILABLE FOR CURRENT EXPENSES:

Custody of Treasurer, 12/31/97	\$ 717,089
Conservation Commission Funds, 12/31/97	6,359
Petty Cash	150

#### CAPITAL RESERVE FUNDS IN CUSTODY OF TRUSTEES OF TRUST FUNDS:

Capital Reserve: Ambulance	\$ 40,000	
Capital Reserve: Bldg. Repair	30,000	
Capital Reserve: Land Purchase	30,000	
Winslow Town Forest	588	
Cemetery-Perpetual Care	6,389	
Cemetery-Maintenance Care	380	
	<u>          </u>	\$ 107,357

#### OTHER ACCOUNTS DUE TOWN:

Open Receivables	\$ 577	
Cemetery Care	1,600	
Due from other funds	3,914	
	<u>          </u>	\$ 6,091
Uncollected Taxes	\$ 797,187 *	
Unredeemed Taxes	86,125	
	<u>          </u>	\$ 883,312

TOTAL ASSETS	<u><u>\$ 1,720,358</u></u>
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### LIABILITIES:

#### LIABILITIES OWED BY THE TOWN:

1997 Carry Forwards	\$ 18,138	
Accounts payable and accruals	10,645	
Due to School District	1,372,960	
	<u>          </u>	\$ 1,401,741

#### OTHER LIABILITIES:

Unexpended Capital Reserve Funds	\$ 107,357	
Unexpended Conservation Commission Funds	8,359	
	<u>          </u>	\$ 113,716

TOTAL LIABILITIES (Before Surplus)	<u><u>\$ 1,515,457</u></u>
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SURPLUS	<u><u>\$ 204,901</u></u>
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TOTAL LIABILITIES AND SURPLUS	<u><u>\$ 1,720,358</u></u>
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NOTE: This report was prepared prior to completed 1997 audit.

\*Final tax due 1/13/98



## SUMMARY OF THE TREASURER'S ACCOUNTS

Fiscal Year Ended December 31, 1997

### TOWN OF DUNBARTON

Cash on Deposit December 31, 1996	\$1,307,797.15
Receipts 1/1/97 to 12/31/97	\$2,884,675.76
Interest on Investments	\$33,662.08
Total	\$4,226,134.99

Disbursements 1/1/97 to 12/31/97	(\$3,503,786.08)
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Cash on Hand December 31, 1997	\$722,348.91
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### CONSERVATION COMMISSION

Balance as of December 31, 1996	\$6,038.09
Interest Revenue	\$321.36
Current Use Penalties Received	\$2,500.00
Donations	\$23.35
Less Purchase of Barnes Property	(\$8,000.00)
Balance as of December 31, 1997	\$882.80

Respectfully submitted,

Pamela Milioto  
Town Treasurer

## TOWN CLERK'S REPORT - 1997

### CREDITS:

2571 Motor Vehicle Permits issued in 1997	\$	222,781.50	
Refunds		(119.00)	
Bad Check		<u>(184.00)</u>	
			\$ 222,478.50
Dog Licenses issued			
440 1997 Licenses	\$	3,286.50	
1997 Late Payment Fines		75.00	
1997 Dog Violations		<u>120.00</u>	
			\$ 3,481.50
13 Marriage Licenses	\$	585.00	
5 Vital Records		<u>74.00</u>	
			\$ 659.00
Filing Fees	\$	4.00	
Titles		812.00	
Municipal Agent Decals		1,560.00	
UCC		749.00	
Wetland Filing		20.00	
Pole License		20.00	
Bad Check Fines		<u>77.52</u>	
			\$ <u>3,242.52</u>
GRAND TOTAL - CREDITS			\$ 229,861.52

### DEBITS:

Remitted to Treasurer			
Motor Vehicle Permits	\$	222,781.50	
Refunds Motor Vehicle Permits		( 119.00)	
Bad Check		(184.00)	
Dog Licenses		3,481.50	
Marriages		585.00	
Vital Records		74.00	
Filing Fees		4.00	
Titles		812.00	
Municipal Agent Decals		1,560.00	
UCC		749.00	
Wetland Filing		20.00	
Pole License		20.00	
Bad Check Fines		<u>77.52</u>	
GRAND TOTAL - DEBITS			\$ 229,861.52

Linda L. Peters  
Town Clerk

## REPORT OF TAX COLLECTOR - 1997

### DEBITS

	<u>1997</u>	<u>1996</u>
<b>UNCOLLECTED TAXES</b>		
Property Tax		\$ 187,272.50
Yield Tax		\$ 174.16
Account of Expenses		\$ 3,896.20
Inventory Penalty		\$ 255.00
<b>TAXES COMMITTED</b>		
Property Tax	\$2,773,537.68	\$ 247.14
Land Use Change Tax	\$ 24,515.00	
Yield Tax	\$ 13,141.00	
<b>OVERPAYMENTS</b>		
Property Tax	\$ 9,302.71	\$ 50.91
<b>INTEREST COLLECTED</b>		
Property, Land Use Change and Yield Tax	\$ 1,324.27	\$ 8,859.81
<b>PENALTIES, COSTS &amp; FEES</b>		
Returned Check Fees, Etc.	\$ 238.56	\$ 25.00
Tax Lien Cost		\$ 1,853.00
<b>TOTAL DEBITS</b>	\$2,822,059.22	\$ 202,633.52

### CREDITS

<b>REMITTANCES</b>		
Property Tax	\$1,967,285.61	\$ 191,143.79
Land Use Change Tax	\$ 21,515.00	
Yield Tax	\$ 8,772.48	\$ 174.16
Overpayments	\$ 9,302.71	\$ 50.91
Property, Land Use Change and Yield Interest	\$ 1,324.27	\$ 8,859.81
Inventory Penalty		\$ 255.00
Tax Lien Cost		\$ 1,853.00
Returned Check Fees, Etc.	\$ 238.56	\$ 25.00
<b>ABATEMENTS MADE</b>		
Property Tax	\$ 15,464.53	\$ 16.27
<b>ADJUSTMENTS</b>	\$ 968.87	
<b>DEDED TO TOWN</b>		\$ 255.78
<b>UNCOLLECTED TAXES</b>		
Property Tax	\$ 789,818.67	
Land Use Change Tax	\$ 3,000.00	
Yield Tax	\$ 4,368.54	
<b>TOTAL CREDITS</b>	\$2,822,059.22	\$ 202,633.52

*Tax Collector's Reports are submitted by Martha Rae, Certified Tax Collector and are subject to audit*

## REPORT OF TAX COLLECTOR - 1997

### SUMMARY OF TAX LIEN ACCOUNTS YEAR ENDING DECEMBER 31, 1997

<u>DEBITS</u>	<u>1996</u>	<u>1995</u>	<u>1994</u>
Unredeemed Liens		\$ 64,061.48	\$ 31,190.45
Liens Executed During Fiscal Year	\$ 95,577.98		
Interest Collected	\$ 2,022.22	\$ 9,263.10	\$ 10,974.63
Cost after lien	\$ 191.72	\$ 400.77	\$ 881.00
<b>TOTAL</b>	<b>\$ 97,791.92</b>	<b>\$ 73,725.35</b>	<b>\$ 43,046.08</b>
<u>CREDITS</u>			
Redemptions	\$ 32,455.17	\$ 40,749.56	\$ 31,030.89
Interest Collected	\$ 2,022.22	\$ 9,263.10	\$ 10,974.63
Cost after lien	\$ 191.72	\$ 400.77	\$ 881.00
Deeded to Town		\$ 310.09	\$ 159.56
Unredeemed Liens	\$ 63,122.81	\$ 23,001.83	
<b>TOTAL</b>	<b>\$ 97,791.92</b>	<b>\$ 73,725.35</b>	<b>\$ 43,046.08</b>

### SUMMARY OF UNREDEEMED TAX LIENS AS OF DECEMBER 31, 1997

<u>LEVY OF 1995</u>	<u>OWNER</u>	<u>MAP #</u>	<u>AMOUNT</u>
	Michel Belanger	G2-05-07	\$967.77
	Michel Belanger	G3-01-05	\$602.78
	Michel Belanger	I1-03-01	\$164.87
	Michel Belanger	J1-02-05	\$262.29
	C.F. Investments, Inc.	B4-01-08	\$3,856.49
	Judith Champagne	B4-04-04	\$479.15
	John & Stella Chase, Sr.	I1-02-05	\$35.33
	Kenneth A. & Maureen Chase	I1-02-03	\$2,269.03
	Anne Crowley	E3-02-33	\$1,730.67
	Michael & Wendy Dailey	E4-03-05	\$1,259.62
	Drop Anchor Realty Tr.	C5-02-03	\$726.43
	Drop Anchor Realty Tr.	C5-02-05	\$270.24
	Arthur Dunham, Jr.	D6-01-05	\$1,060.73
	Gerald & Deborah Gelinas	B2-01-01	\$995.12
	Thomas A. & Karen Gleason	J3-02-02B	\$456.09
	Thomas & Karen Gleason	J3-02-02A	\$781.27
	Thomas A. & Karen M. Gleason	J3-02-02	\$2,159.15
	Mike Leach & Valarie A. Clegg	J3-02-02MM	\$427.04
	Julien & Sandra Leduc	J3-01-02	\$686.41
	Dianne & Glenn Ranfos	C7-01-07	\$37.19
	Adrien Trudeau	E6-01-02	\$1,443.14
	Steven Voydatch	J3-01-08	\$342.37
	Charles P. Williamson, Jr.	F2-02-08	\$793.10
	Bruce Wright	F4-01-03	\$1,195.55
	<b>TOTAL</b>		<b>\$23,001.83</b>



## REPORT OF TAX COLLECTOR - 1997

### LEVY OF 1996

Michel Belanger	E5-03-05	\$57.29
Michel Belanger	E5-03-16	\$24.06
Michel Belanger	E5-03-17	\$24.06
Michel Belanger	G2-05-07	\$1,935.81
Michel Belanger	G3-01-05	\$1,224.33
Michel Belanger	I1-03-01	\$326.55
Michel Belanger	J1-02-05	\$537.15
C.F. Investments, Inc.	B4-01-08	\$3,925.90
Judith Champagne	B4-04-04	\$1,472.25
John K. & Stella Chase, Sr.	I1-02-05	\$1,438.65
Kenneth A. & Maureen Chase	I1-02-03	\$4,527.74
Robert Chretien	B4-05-04	\$462.48
Lucien & Dorothy Costa	K1-11-06	\$1,952.58
Jeff & Bronda Crosby	E3-02-09	\$502.48
Jeff & Bronda Crosby	E3-02-36	\$2,926.59
Anne Crowley	E3-02-33	\$1,776.95
Michael & Wendy Dailey	E4-03-05	\$1,290.11
Drop Anchor Realty Tr.	C5-02-03	\$743.64
Drop Anchor Realty Tr.	C5-02-05	\$276.66
Arthur Dunham, Jr.	D6-01-05	\$1,086.28
Scott Fraser(Fraser Family Realty LLC)	A4-01-06	\$4,239.68
Gerald & Deborah Gelinas	B2-01-01	\$1,016.92
Thomas A. & Karen Gleason	J3-02-02B	\$456.32
Thomas & Karen Gleason	J3-02-02A	\$818.79
Thomas A. & Karen M. Gleason	J3-02-02	\$2,202.32
Alma Kingsbury	G4-01-02	\$2,815.67
Mike Leach & Valarie Clegg	J3-02-02MM	\$436.81
Julien & Sandra Leduc	J3-01-02	\$1,451.66
Carroll & Mary Lloyd	A3-01-01	\$2,457.65
Beverly Marcou	G2-04-03	\$158.54
New Greenton Prop.	C5-01-10	\$297.11
New Greenton Prop.	C5-03-02	\$454.06
New Greenton Prop.	D5-01-01	\$217.88
Dianne & Glenn Ranfos	C7-01-07	\$116.71
Guy Rogers	C6-03-04	\$932.83
Mary Shriver	K1-13-08	\$2,733.33
Adrien Trudeau	E6-01-02	\$1,467.90
Gerald D. Upton, III	E2-01-05	\$127.69
Steven Voydatch	J3-01-08	\$4,772.72
William J. & Joan E. Wagner	K1-11-04	\$151.10
Elwood Warriner Heirs	I3-03-21	\$255.57
Jonathan Welch & Richard Woodlock	B6-01-06	\$2,359.58
Jeffrey & Betsy Williams	E6-02-02	\$1,213.13
Jeffrey & Betsy Williams	E6-03-01	\$4,020.58
Charles P. Williamson, Jr.	F2-02-08	\$811.93
Bruce Wright	F4-01-03	\$624.77
<b>TOTAL</b>		<b>\$63,122.81</b>

*Tax Collector's Reports are submitted by Martha Rae, Certified Tax Collector*

## OLD HOME DAY COMMITTEE - FINANCIAL REPORT

Beginning Balance, January 1, 1997	\$	3,439.22
Contributions and Receipts		9,081.55
Interest on Investments		38.10
Total Available Funds	\$	12,558.87
Expenditures	\$	9,470.35
Ending Balance 12/31/97	\$	3,088.52

Scott Wilson, Treasurer  
Old Home Day Committee

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## RECREATION COMMISSION - FINANCIAL REPORT

Beginning Balance, January 1, 1997	\$	4,047.21
Contributions and Receipts		10,742.00
Interest on Investments		53.51
Total Available Funds	\$	14,842.72
Expenditures	\$	7,842.42
Ending Balance 12/31/97	\$	7,000.30

Peter Weeks, Treasurer  
Recreation Commission

# Town of Dunbarton Annual Report

Report of the Trust Funds of the Town of Dunbarton, NH on December 31, 1997

Name of Trust Fund	Purpose of Trust Fund	How Invested	Principal Balance Begin. Year	New Funds Created	Cash Gains or (losses)	Withdrawals	Principal Balance End Year	Income Balance Begin Year	Income During Year	Expended During Year	Income Balance End Year	Grand Total Principal & Income End Year
SCHOOL FUNDS:												
Dunbarton Elem. School	Silberberg Fund	NH-PDIP	2000.00				2000.00	103.47	106.95	103.47	106.95	2106.95
TOTAL SCHOOL FUNDS:			2000.00				2000.00	103.47	106.95	103.47	106.95	2106.95
CAPITAL RESERVE FUNDS:												
Town of Dunbarton	Winslow Town Forest Fund	NH-PDIP	11000.00				11000.00	567.07	587.63	567.07	587.63	11587.63
Town of Dunbarton	Revaluation Cap. Res.	NH-PDIP	58500.00			58500.00	0.00	0.00	3804.35	3596.81	207.54	207.54
Town of Dunbarton	Ambulance Fund	NH-PDIP		40000.00			40000.00	0.00	0.00	0.00	0.00	40000.00
Town of Dunbarton	Land Purchase Fund	NH-PDIP		30000.00			30000.00	0.00	0.00	0.00	0.00	30000.00
Dunbarton School District	School Facility	NH-PDIP	60901.68	85000.00		46000.00	99901.68	0.00	3374.39	0.00	3374.39	103276.07
TOTAL CAPITAL RESERVE FUNDS:			130401.68	155000.00		104500.00	180901.68	567.07	7766.37	4163.88	4169.56	185071.24
EXPENDABLE GENERAL FUND TRUST FUNDS												
Town of Dunbarton	Building Repair Fund	NH-PDIP	0.00	30000.00			30000.00	0.00	0.00	0.00	0.00	30000.00
TOTAL EXPEND. GEN. FUND TRUST FUNDS			0.00	30000.00			30000.00	0.00	0.00	0.00	0.00	30000.00
GENERAL CEMETERY MAINTENANCE FUNDS												
Various	Maintenance Care	NH-PDIP	6875.00	400.00			7275.00	283.73	379.89	283.73	379.89	7654.89
TOTAL GEN. CEMETERY MAIN. FUNDS:			6875.00	400.00			7275.00	283.73	379.89	283.73	379.89	7654.89
CEMETERY FUNDS-VARIOUS:												
Common Trust #1	Perpetual Care	NH-PDIP	21541.10				21541.10	6202.13	1473.85	1286.91	6389.07	27930.17
TOTAL CEMETERY FUNDS-VARIOUS:			21541.10				21541.10	6202.13	1473.85	1286.91	6389.07	27930.17
GRAND TOTALS:			160817.78	185400.00		104500.00	241717.78	7156.40	9727.06	5837.99	11045.47	252763.25

*Our heartfelt appreciation is extended to the American Legion Post 116 of Dunbarton for their excellent work in establishing the Korean Memorial on the Dunbarton Town Common. Photos below depict the dedication which took place on November 11, 1997 with the laying of a wreath by Silver Birch Four-H member, Zachary Allen. Members of the American Legion shown are from right to left (bottom), Al Vaal, George Cushman, Bill Sherman, Fred Mullen and David St. Allaire.*





## REPORT OF THE BUILDING INSPECTOR - 1997

The Building Inspector reports the issuance of one hundred two permits in the year 1997:

37	New Homes
5	Garages
5	Barns
1	Riding Arena
7	Additions
17	Remodeling
15	Porch / Deck / 3 Season Rooms
2	Storage Sheds
2	Home Occupation / Business
3	Swimming Pools
3	Demolition
1	Electrical Service
2	Apartment
1	Temporary Occupancy
1	Chimney / Fireplace

Building permits are required for the following: Residential, one and two family, garage, apartment, shed, remodeling, porch, deck, pool, dock, ramp, fireplace, chimney, electrical service, rebuild roof, temporary trailer or building, commercial, silo, greenhouse, stable, barn, home occupation/business, demolition, and oil or gas burner.

The Building Inspector has office hours at the Dunbarton Town Offices on: Monday (by appointment) from 7:30 AM to 4:00 PM, and on Thursdays from 7:00 PM to 9:00 PM. All other hours are by appointment. Applications for permits are obtained and reviewed at the above times. Applicants will be notified of the status by telephone within three (3) business days. Approved permits may be picked up at the Selectmen's office during regular office hours.

Respectfully submitted,

Ray Simard  
Dunbarton Building Inspector

## DUNBARTON WASTE MANAGEMENT COMMITTEE

1997 was a growing success at the Transfer Station thanks to all the customers who faithfully brought their weekly "donations". We took recycling to new heights while reducing our trash amount.

As Dunbarton continues to grow, so does our waste output. By recycling, we reduce the amount of trash the town pays to have processed.

In 1998 we hope to make recycling even easier for those who choose to participate. There are so many reasons to recycle, but all you need is one. Please continue to bring the following:

Aluminum cans  
Steel cans  
Plastic bottles (#1 and #2 - no caps)  
All glass (any size, shape, or color)  
All paper (news, junk mail, paperboard)  
Cardboard  
Automotive batteries  
Used motor oil  
Scrap steel and aluminum

Respectfully submitted,

The Dunbarton Waste Management Committee

Brian Little, Chair  
Tom Burack, Secretary  
Emily Haywood  
Rhoda Hendley

Dan Lynch  
Linda Peters  
Brian Pike  
Jay Pitocchelli

Dunbarton Transfer Station – where your loss is our gain!

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## DUNBARTON PLANNING BOARD - 1997

The Planning Board held regular monthly meetings on the third Wednesday of each month at 7:00 pm.

The 1997 Planning Board received approximately ten application requesting subdivision, annexations and lot line adjustments. The board voted their approval of the remaining two phases of a subdivision of which the first phase was approved in 1996.

In 1997 there was no additional work done on the commercial zones that were proposed in 1996.

Respectfully submitted,

James Marcou, Chairman  
Alison Riley, Secretary  
Robert Perry  
Ken Swayze  
Charles Frost, Alternate

Charles Graybill, Co-Chairman  
William Nichols, Selectmen's Rep.  
Greta Brant  
George Holt, Alternate  
Linda Lewis, Alternate

## CONCORD REGIONAL VISITING NURSE ASSOCIATION

The Concord Regional Visiting Nurse Association continues to offer three major health services to the residents of Dunbarton: Home Care, Hospice Services and Community Health Services.

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and on skilled intervention to meet the patient's special physical, emotional and spiritual needs.

In April of 1994 Hospice expended its services to provide residential care with the opening of New Hampshire's first Hospice House. To date, this house has provided a home to approximately 248 terminally ill residents.

Community Health services include health education, health maintenance and preventive health services. The program includes preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, school linked clinics, parent education and support, health education, and nutritional counseling.

Community Health includes health promotion services which focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, adult screening, and immunizations. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Dunbarton may request service; patient, doctor, health facility, pastor, friend or neighbor. All requests are answered, but continuing home care will only be provided with a physician's order.

A call to Concord Regional Visiting Nurse Association (224-4093) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call for hospice and home care patients; (224-4093) 4:30pm to 7:30am daily. Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of N.H., accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 1996 through September 30, 1997:

Home Care/Hospice:	22 Clients	1,751 Visits
Community Health Services:	81 Clients	159 Visits

Total	103 Clients	1,910 Visits
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4 Adult Bereavements Support Groups  
2 Children Bereavement Support Groups  
2 Hospice Volunteer Training Group  
17 Bereavement Sessions

## DUNBARTON PUBLIC LIBRARY

During 1997, the library has shown many improvements in the areas of programs and services available to its patrons.

Internet access is now available to all patrons for both research and pleasure. The library staff has attended several workshops on the use of the internet and is offering instructions to those patrons who are not familiar with its use.

A web page containing pertinent information about the library has also been designed and is included with the internet web site for the Town of Dunbarton.

Both adult and youth programs were scheduled throughout the year. Adult programs included an Open Space program with the Conservation Commission, Garden Club meetings in May and June, and a tea for the selectmen and staff in September. A monthly book discussion group was started in October, which has generated quite a bit of interest.

Youth programs included a library service orientation for students at Dunbarton Elementary, weekly story times for preschoolers, a summer reading program, "Take Me To Your Readers," an art program in July with local artist Sheila Psaledas, an evening of Halloween scary stories, an art workshop in November during which the children made clocks from CDs, a program on reptiles and amphibians in conjunction with the New Hampshire Audubon Society, and "KidPop" with singer-songwriter Judy Pancoast.

In addition, a mystery book presentation was held for all ages hosted by Judy Kimball of the New Hampshire State Library, a Christmas concert in December featured a string quartet from the Concord Community Music School, and a book sale in April was held in conjunction with the first-ever, town-wide yard sale. And the best part of all, homemade refreshments are served at all library programs.

Circulation in 1997 was up 11 percent and work continues to be done on the building. The front hall at the north end of the library has been refurbished and new doors have been constructed and installed making this a useful area in which to host reading and other programs.

Volunteers are a valuable resource in planning and implementing programs and carrying out the day-to-day operations of the library. Volunteers are encouraged to give as little or as much of their time as possible. They may engage in a variety of tasks and all that is required is a desire to serve the community. Stop by the library sometime and inquire about how you might become a volunteer.

The staff and trustees of the Dunbarton Public Library continue to be committed to making information affordable, available, and accessible to all residents. Visit your local library soon!

Trustee of the Dunbarton Public Library

Patricia Mann, Chair  
David W. Stanley, Treasurer  
Karen A. Harrington, Assistant Treasurer  
Sandra Lekebusch  
Joan Midgley



## DUNBARTON LIBRARY 1997

### RECEIPTS

Town Appropriation	\$ 43,760.00
Fines	776.78
Book Sales	282.35
Donations	207.32
Copier and Fax Charges	202.05
Interest Income	126.41
Program Charges	115.00
Miscellaneous Income	41.48
	<hr/>
<b>Total Receipts</b>	<b>\$ 45,511.39</b>

### DISBURSEMENTS:

Salaries & Payroll Taxes	29,727.27
Books, Periodicals, Audios & Videos	7,646.41
Building Improvement & Maintenance	1,288.36
Computer Maintenance and Software	842.80
Program Expenses	701.26
Library & Office Supplies	688.02
Telephone	616.98
Museum Pass Program	485.00
Area Co-operative Fees	400.00
Association Dues and Conference Fees	332.00
Furniture	199.99
Miscellaneous Expenses	242.80
	<hr/>
<b>Total Disbursements</b>	<b>\$ 43,168.89</b>
 <b>Receipts Less Disbursements:</b>	 <b>\$ 2,342.50</b>

### CHECKING AND SAVINGS ACCOUNT BALANCES AT DECEMBER 31, 1997

#### Merrimack County Savings Bank

Operating Account	\$ 7,430.02
High Yield Account	6,266.12
Certificate of Deposit	46,203.68

#### Fleet Bank

Udell White Christmas Fund	<hr/> 291.06
<b>Total Checking and Savings:</b>	<b>\$ 80,190.88</b>

Respectfully Submitted,  
David W. Stanley, CMA  
Treasurer



## KUNCANOWET TOWN FOREST AND CONSERVATION AREA

During the spring of 1996 a portion of the Mill Pond Trail was washed out from a fast thaw causing a brook to overflow. It was repaired this year, after mud season, with crushed stone. Hopefully, this will solve future problems.

We had a slight problem with some construction debris left in the parking lot which was taken care of by the town.

We would like to thank the Gorham Pond families for their watchful eyes, the Fire Department, the Town of Dunbarton, and the people who volunteered their services this year to keep this area enjoyable for everyone.

Respectfully submitted,

Fred Mullen - Chairman  
Edward White - Vice-Chairman  
Darlene Jarvis - Secretary  
Ronald Jarvis - Trailmaster  
Merton Mann - Selectman  
David Marshall  
John Swindlehurst  
Irene Thalheimer  
Margaret Watkins  
J. Willcox Brown - Honorary Member

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## DUNBARTON CEMETERY TRUSTEES REPORT

The Cemetery Trustees met on the second Monday of each month to conduct business and oversee cemetery activities. The project of mapping in Center Cemetery continues with Judy Keefe completing the North Section of the old area.

There were three burials in 1997, including one veteran, Fred Blomquist.

Respectfully submitted,

Richard Mannion  
John Thalheimer  
Terry R. Jelley

Dunbarton Cemetery Trustees

## DUNBARTON TOWN FOREST COMMITTEE

This year has been a normal year for the Town Forest. Reasonable growth is occurring on most of the timber. The last lot where we had a timber cut and general thinning is showing a tremendous natural re-seeding. The lot behind the gravel pit on Kimball Pond Road is looking better. This lot received considerable attention with thinning approximately twenty years ago.

The Town Forest Committee was asked by the Board of Selectmen to walk and review the "Karl Upton" lot behind the Town Highway Garage. This review was completed twice. This lot is mostly sloping then running into a large area of wetness with a growth of white maple. The remainder of the lot is covered with a good growth of white pine and a scattering of oak.

Again we would like you to enjoy the Town Forest. Please use it with respect. These forests contain many interesting types of trees and they are also home to many animals.

Respectfully submitted,

John R. Swindlehurst, Chairman  
Ronald Jarvis, Secretary  
Edward White, Vice-Chairman  
Fred Mullen, Treasurer  
Scott Warriner

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## TOWN FOREST FINANCIAL REPORT

Balance January 1, 1997 \$26,742.82

Receipts: 1997

Interest on Trust Funds	\$ 567.07
Sand & Gravel Sales	
(Town of Dunbarton)	7,000.00
	5,000.00
Interest on Passbook:	
Concord Savings Bank	828.14
Citizens Bank	<u>74.80</u>

Total Receipts \$13,470.01

Balance plus Receipts: \$40,212.83

Payments: 1997

Adams Lock & Safe Co.	\$ 9.37
Cohen Steel Supply Inc.	<u>259.39</u>

Total Payments 1997 \$ 268.76

Balance plus Receipts less Payments:  
January 1, 1998 \$39,944.07

Fred J. Mullen, Treasurer  
Dunbarton Town Forest

## ZONING BOARD OF ADJUSTMENT - 1997

The Board of Adjustment is scheduled to met on the second Monday of each month and met as business required during 1997. The following cases were heard:

### VARIANCES:

William and Lucille Gage - Denied Variance to build an addition closer than the required 50 feet from the boundary at their property on Twist Hill Road.

Deborah & Dennis Molnar - Granted a Variance to construct a barn closer than the required 50 feet from the boundary at their property on mansion Road.

Shaun and Sharon Pacheco (on behalf of Gerald Upton) - Denied Variance to allow them to build house on lot with no frontage located off Everett Road.

Jeffrey and Marcia Trexler and Robert and Laurie Waldron - Granted Variance to allow them to re-subdivide a parcel of land with lot with less than required frontage located on Barnard Hill Road.

Town of Dunbarton - Granted a Variance to allow the construction of a septic system closer than the required distance of 40 feet from the boundary at the Town Garage located on Everett Road.

### SPECIAL EXCEPTIONS:

Jon & Doraine Mooar - Granted Special Exception for a three lot PRD (Planned Residential Development) located on Stark Highway and Mansion Road.

Charles Williamson - Granted a Special Exception to allow him to construct an accessory apartment in the cellar of his house located on Mansion Road.

James and Marie LaChance - Applied for a Special Exception to allow them to construct an accessory apartment over a garage at property on Barnard Hill Road. Application withdrawn by applicant.

BBBK - Applied for a Special Exception for a PRD (Planned Residential Development) consisting of 24 proposed lots located on 136.5 acres of land (former Lorden Property) on North Bow Road. Application still pending. Zoning Board awaiting more information.

### OTHER:

Emily Nichols - Granted an Administrative appeal pursuant to Article IX, Section D(1) of the Dunbarton Zoning Ordinance to allow the applicant to obtain a building permit for a lot on which there is no public street giving access to the lot on grounds of practical difficulty or unnecessary hardship pursuant to RSA 674:41 (I and II). Lot B5-01-10 is located off Kimball Pond Road in Dunbarton.

In considering an appeal, the Board must act on the evidence before it and make its decision. In making its decision, the Board often stipulates certain restrictions, which the appellant must adhere to. In any case involving a conflict of interest with a Board member, the Alternate member sits with the Board of Adjustment. The member with the conflict of interest is excluded from all deliberations and the vote on the decision. The Board of Adjustment must act within the limits set by the Dunbarton Zoning Ordinance and enforcement of its decisions rest with the Selectmen.

Respectfully submitted,

Terrell Swain, Chairman  
Alison R. Riley, Secretary  
John Herlihy  
Gertrude Dulude  
John Trottier

Scott Ives, Alternate  
David Marshall, Alternate



## DUNBARTON SPACE NEEDS COMMITTEE

The Space Needs Committee was formed by the Selectmen in the summer of 1996 for the purpose of determining as clearly as possible the space needs of the town's government and public services over the period of the next fifteen years. Membership of the committee included Jeff Trexler, Chair, Ken Alton, Mike Dailey, Chuck Frost, Emily Hayward, Pete Hecker, Ernie Holm, Carol Lynch, and Don Sage. Mr. Sage resigned in early 1997 because of the demands on his time of his employment.

The mandate of the committee included examining the near-term as well as projected needs of the various town departments, boards and committees, but for obvious reasons does not extend to school needs. To fulfill this mandate the committee met with department heads and polled committee and board chairs to assess their needs. The responses were assembled, reviewed, and passed on to the Selectmen. Many pressing needs identified early were acted upon, especially those having to do with occupational health and safety issues. Examples of these included provision for a water supply and sanitary facilities at both the highway garage as well as at the transfer station and provision for heat in the transfer station building.

The needs of the fire and police departments were also developed in discussions with the chiefs of those departments. Because the police building is new there are no anticipated further space needs for the near future, however if additional needs arise, there is room for expansion. The fire department has adequate space, except as noted below, however, the building itself requires attention. The siding on the older section needs replacing, the roof needs attention to leaks, possibly requiring replacement of the old roof itself, and the older section requires insulation and new lighting. Space for storage of the boat and trailer as well as forestry equipment in the off season could be located away from the fire station site. No other substation is anticipated because of the availability of mutual aid assistance to any part of the town.

The town is investigating the acquisition of a substantial tract of land lying southwest of the town garage with frontage on both Everett and Mansion Roads (The Weston Lot). The availability of this land at a reasonable price plays a significant part in the development of space needs solutions for the town. Keeping this opportunity in mind the committee addressed two further needs, those of the library and the town office. Both organizations have identified need for additional space; in the case of the library it is for space for meetings, public lectures and other gatherings.

The Selectmen and town administration including various boards and committees, town clerk, tax collector, building inspector, the overseer of the welfare and other space users have identified space needs that collectively amount to twice the space available in the present town office building. This building, a converted school house, has serious structural and site problems which make renovation and expansion impractical. Consequently the resolution of the needs of both the library as well as town offices is tied up in the disposition of the present town hall on the common, and whether that building should be renovated to make space available on the second floor, or expanded to accommodate town offices as well. An option to be considered is whether the land on Everett Road (The Weston Lot) could be acquired to permit placement of a new town office building there (banking the larger part of the property for future uses for recreation, athletics, etc.) If this option is selected the town hall will still require improvements to respond to the needs of the library as well as make the space usable for meetings, social events, and other activities. Such a renovation will require major commitments to fire suppression, plumbing and heating, updated wiring, alternative exits, and an elevator or lift to make the building conform to present building and fire codes.

To address the needs of the library and town administration in greater detail while addressing the commitment the town will need to make to the future of the town hall and town office building, the following two options were prepared for the consideration of the Selectmen:

## DUNBARTON SPACE NEEDS COMMITTEE

### **Option One:**

Construct a new building on the property fronting on Everett Road (The Weston Lot). This option would provide for a one-story building on grade with offices for the Selectmen and town administration. A building fulfilling these needs for the town of Moultonborough was constructed at a cost of approximately \$70 per square foot. Also to be provided would be adequate parking, water and septic, and construction of road improvements for providing access to the location.

In considering this option it's important to keep in mind that it removes activity from the town center, a positive as well as a negative. It does not address the need, at a minimum, to preserve the second floor of the town hall which suffered damage during the recent ceiling collapse; nor does it address the needs of the library. Also unknown is the net cost to the town of acquiring the Weston Lot.

In any case, if the town office building is no longer in use it could be demolished and the available land used for parking, or a portion of the building could be saved for historical and other uses.

### **Option Two:**

Option two calls for the construction of two one-story wings as additions to the north and south sides of the town hall. Each wing would have architectural features including roof lines that are compatible with the existing building. The north wing would accommodate town government needs as outlined in option one while the south side would serve the library. This option requires upgrades to the building, including its septic system, and additional parking would be needed.

The construction of additions does not address the circumstance of the second floor. Many residents remember using the space for town and school meetings in the past and also for social and community functions. To make that space available again, an elevator, alternative exit, bathroom facilities (handicap accessible), fire alarm and suppression systems, as well as heat and insulation would be required.

### **Recommendations to the Board of Selectmen:**

1. That the Board continue to seek the acquisition of the land near the town center (The Weston Lot);
2. That the Board explore both options in further detail and develop preliminary designs and comprehensive cost estimates;
3. That the Board present both options with associated costs to the voters for their consideration at the next appropriate town meeting.

The Space Needs Committee would like to thank Jacques Belanger for his services in preparing a site plan of the Town Common. We would also like to thank all of the boards, departments and committees of the town for their cooperation and assistance.

## DUNBARTON BOARD OF ASSESSORS

The Board of Assessors meet the third Tuesday of each month in the Town Office at 7:00pm. These meetings are open to the public. Anyone wanting to make an appointment to meet with the Board may do so by calling the town office.

In order to update the elderly exemption, a question was placed on the ballot for the March 1997 town meeting increasing the income limits to include funds received from Social Security. On February 18, 1997 a hearing was held regarding this ballot question. The qualifications for an elderly exemption, as adopted by the town at the March 1997 town meeting is as follows: Must be at least 65 years of age to apply, a resident of the Town of Dunbarton and if single, income limit of \$20,000 per year; if married, income of \$30,000 per year; asset limit, \$50,000 excluding the value of any residential real estate. Exemptions are \$45,000 for 65-74 years of age; \$50,000 for 75-79 years of age; \$100,000 for 80 years or older.

Board member, Barry Lussier resigned in March. The board accepted his resignation with regret. In March of 1997, Bill Nichols was elected to the board to finish Barry's term.

The revaluation of the Town was discussed in depth at our March 1997 meeting. It was voted at that time to begin the revaluation in April 1997 and that all assessments would be effective for the 1997 tax year. The bid for the revaluation was awarded to RJC Associates (Ralph J. Cutting). The board met with Ralph Cutting and Compton French to keep up to date on the progress of the revaluation throughout the summer and fall. The revaluation was completed in October of 1997 and hearings were held the first week of November. Following the hearings, the inventory of taxable property (MS-1) was completed and submitted to the Department of Revenue. The tax rate was set in November at \$22.47 per thousand. The revaluation resulting in overall loss in value of \$659,407. Without the increase in new homes being added to the tax roll in 1996 and 1997 this number would have been much greater as we went from a ratio of 121% in 1997 to 100% in 1997. Anyone having questions or problems with tax assessments should fill out an appeal form as soon as possible. This form may be obtained from the Dunbarton town office.

The board met with residents throughout the year and reviewed all applications for veterans and elderly exemptions. Compton French, town appraiser, met with all those applying for elderly exemptions. A total of sixteen applications were received, fifteen were accepted, one denied.

Some of the concerns that the board hopes to address in 1998 are (1) the deregulation of the electric companies and it potential effect on our tax rate; (2) the updating of the current Dunbarton tax maps; (3) to keep land on the tax rolls; and (4) 50% of Dunbarton's land is in current use. The land use penalties should be pondered by all.

Once again, we would like to thank Janice Jelley, Compton French, George Sansoucy, Skip (Ralph) Cutting, Rhoda Hendley and Barry Lussier for their hard work during the past year. We may not cross all the Ts or dot all the Is but we try to do our best on a part time basis for that which is truly a full time job.

Respectfully submitted,

Tim Terragni  
Rob Paul  
Bill Nichols

+

Dunbarton Board of Assessors



## DUNBARTON VOLUNTEER FIRE DEPARTMENT

The Dunbarton Volunteer Fire Department responded to 169 calls for assistance during 1997. This is a 3.2% increase over last year. Residents are urged to use the 911 emergency number to report a fire or to request an ambulance. The use of this number gives us the correct address from which the call is being made and also the 911 call takers will give some assistance in administering first aid if needed. Additionally, residents should make sure their house number is posted where emergency personnel can see it from the road.

This year the department is requesting your support for the purchase of the new ambulance. Members have spent the year inspecting and test driving new ambulances. Members felt there were several important points to keep in mind during this process: 1) quality; 2) service; 3) price; and 4) compartment layout. The ambulances we looked at ranged in price from the mid seventies to well over a hundred thousand dollars. With the money that was put into capital reserve last year (\$40,000) and the \$50,000 requested this year we felt positive we could obtain an ambulance that would serve the town well. The specifications were written up and the bids have been mailed, with a bid opening on February 26<sup>th</sup>. This will allow us to have a final exact cost to amend the article, if needed, at town meeting.

The Fire Department is always looking for new members. If you would enjoy volunteering your time and helping your neighbors in a time of need, please let the department know. People interested can stop by the station on Monday nights and pick up an application or just ask any members.

I would like to thank all the volunteer members who have donated numerous hours training, maintaining equipment and responding to calls. This would not be possible without the cooperation from the Dunbarton Police Department, the Highway Department, the Board of Selectmen and everyone who has supported the department's efforts in the past year. We look forward to your continued support this year.

Respectfully submitted,

John R. Swindlehurst, III  
Dunbarton Fire Chief

### 1997 DEPARTMENT RESPONSES:

Structural	3	Wires	13
Service calls	10	Mutual Aid	27
Alarm Activation	16	Accidents	16
Chimney Fires	5	Medical	60
Haz-mat	5	Brush	11
Vehicle Fires	3		

## FOREST FIRE WARDEN & STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. The 1997 fire season was a safe period for wild land firefighters with no major injuries reported. The drought conditions experienced during the early summer months was a significant factor resulting in the total number of fires reported during the season.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wild land fires and keeping the loss of property and suppression costs as low as possible.

### 1997 FIRE STATISTICS

(All Fires Reported through December 23, 1997)

#### FIRES REPORTED BY COUNTY

Belknap	58
Carroll	96
Cheshire	63
Coos	29
Grafton	51
Hillsborough	145
Merrimack	148
Rockingham	54
Stafford	63
Sullivan	19
Total Fires	726
Total Acres	177.17 acres

#### CAUSES OF FIRES REPORTED

Smoking	54
Debris Burning	261
Campfire	99
Power Line	33
Railroad	3
Equipment Use	23
Lightning	14
Children	60
OHRV	0
Miscellaneous	130
Incendiary	33
Fireworks	16

Forest Ranger, Bryan Nowell  
Forest Fire Warden, John R. Swindlehurst, III



## EMERGENCY MANAGEMENT REPORT

Planning continued to be our main focus this past year. Planning can be the difference between life and death when it comes to emergency management. The Capital Area Local Emergency Planning Committee has completed the Hazardous Materials Incident plan and it should be adopted by all the towns including Dunbarton in 1998.

An emergency transfer switch was installed this past year at the Highway garage that enables us to get gasoline and diesel fuel for emergency vehicles and equipment during a power outage. Also equipment and supplies were purchased to be used to contain hazardous material spills involving gasoline or other types of fuels.

Our community was fortunate this past year not to have had any storms or disasters that required us to open an emergency shelter. I would like to thank the Fire, Police and Highway departments along with the Selectmen and residents for their support and assistance this past year.

Respectfully submitted, Jonathan M. Wiggin  
Emergency Management Director

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## DUNBARTON OLD HOME DAY COMMITTEE

The 1997 Old Home Day was held on July 19, 1997. Funds were raised through monthly breakfasts, tee-shirt sales, medallion sales, a town-wide yard sale, and food sales during the day. We also had \$2500 which the town approved at the town meeting in March. This helped provide enough money to include a parade in the festivities this year. Many residents volunteered their time and donated money to help make this day a success.

This year Old Home Day will be held on July 18, 1998. Our goal is to make the day a little bigger each year, adding new ideas and doing away with things that didn't work. The parade was a great hit and we plan to repeat that this year. We also continue to hold our monthly breakfasts and tee-shirts will be available soon.

We would like to thank all those who helped this past year and we hope residents will continue to show their support for this day of festivities.

If you are interested in helping with this year's events or you have any ideas to add to the day please give Karen or Allison a call.

Respectfully submitted,

Karen Lessard  
Allison Swindlehurst, co-chairs  
Nancy Lang  
Pat Whittier  
Scott Wilson, Treasurer

## CONSERVATION COMMISSION

Dunbarton residents again this year voiced their support for the conservation of open space through support of increased allocations to the Conservation Fund from current use change tax revenues and support for the acquisition of conservation land abutting the existing Kuncanowet conservation area. This support helps maintain a balance between development and open space. In 1997 Dunbarton saw 37 permits for new homes issued, 29 new lots created, and 44.23 acres come out of current use for development. In a project led by the Conservation Commission, 122 acres were permanently protected.

This spring the Conservation Commission completed its management plan for Kimball Pond and undertook several activities at Kimball Pond including a spring clean up, which coincided with a town-wide clean up on April 19, a clean up with assistance from the Granite State Four Wheelers in May to remove a junked car from the Richards easement property (thank you Chip Peters and Bob Jennings, in particular!), and a nature walk June 14 led by Joreen Hendry. The Commission gave permission to a private landowner for logging access across the Town property and is monitoring the temporary logging road for signs of erosion.

In February Phil Auger, UNH Cooperative Extension forester, gave a talk, cosponsored with the Dunbarton library, on the costs of development. A successful petition article initiated by the Commission increased the amount of the current use change tax contributed to the Town's Conservation Fund to 50 percent.

The Commission participated in Old Home Day with a live owl demonstration by the Audubon Society of NH, a wildlife tracking display, instructions for bat and bluebird houses, bubble blowing equipment, and a raffle of two bluebird houses.

Early this year contact was made with the realtors advertising a 122-acre lot off Everett Dam Road that abuts the Kuncanowet Town Forest and Conservation Area (KTFCA). The so-called "Eriksen" lot, named for the developer who got approval for a 24-lot subdivision on it in the 1980s, was acquired for the Town at the end of October. Ninety percent of the funding for the purchase was from the Sweet Water Trust, a conservation foundation attracted to the project by its proximity to the 900+ acre KTFCA tract, its wildlife habitat values, its strategic location between the KTFCA and the Everett Flood Control Area, and the Town's interest in conservation. The remaining 10 percent (\$8,000) was contributed from the Conservation Fund following a public hearing where virtually all those who spoke were supportive of the purchase. The tract will be managed as wildland and subject to a conservation easement held by the Piscataquog Watershed Association.

Commission members monitored the conservation easement properties for which the Town serves as grantee. Members also conducted site visits at five properties involving the crossing, dredge, or fill of wetlands and advised the Wetlands Bureau and/or Building Inspector of their recommendations. All residents are reminded that any activity involving wetlands, including stream crossings, requires a permit from the State Wetlands Bureau in the Department of Environmental Services.

The Commission meets the 2nd Wednesday of the month at 7:30 pm in the Town Offices.

Respectfully submitted,

Margaret Watkins, Chair  
Larry Cook, Vice Chair  
Darlene Jarvis, Secretary  
Eric Hodgman, Alternate  
George Holt, Alternate  
Ronald Jarvis  
Mathew Lavey  
David Marshall  
Lee Martel  
Brett St. Clair, Alternate

## CONSERVATION COMMISSION

### PROPERTY UNDER THE AUTHORITY OF THE CONSERVATION COMMISSION

Three Lots in Great Meadow	70 acres
Lot South of Gorham Pond	13 acres
Long Pond Lot	16 acres
Ray Road Lot	20 acres
Kimball Pond Lot	77 acres
South Side Everett Dam Road	122 acres

### CONSERVATION EASEMENTS

Story Easement	45 acres
Grant Easement	8 acres
Westbrook/Schumacher Easement	145 acres
New Greenton Prop. Easement (at Kimball Pond)	77 acres

## DUNBARTON POLICE DEPARTMENT

The past year has been a very difficult one for the Dunbarton Police Department as well as for the entire law enforcement community. The year began with our only full-time officer, Tim Locke, being seriously injured during a March 6, 1997 windstorm which sent a 60 foot tall pine tree crashing down on his cruiser as he was parked on Mansion Road blocking traffic due to downed electrical wires. Officer Locke suffered a serious brain injury which required three weeks of hospitalization at Concord Hospital and Health South Rehabilitation Hospital followed by months of intense therapy. The rehabilitation process also included a course to re-qualify him in weapons training as required by the Police Standards and Training Council which he successfully completed along with a driving course sponsored by the Police Standards and Training Council. Tim received approval from his doctors and therapists to return to part-time desk duty in mid July. He has been able to gradually increase his workload in the months since returning to work including accompanying other officers on patrol before returning to full-time duty in December. Tim has made a miraculous recovery and we are thankful for the support of the townspeople and law enforcement agencies across the state in the form of prayers, cards and donations.

The state's law enforcement community continued its difficult year with the deaths of two NH State Troopers and a Judge followed by the death of an Epsom Police Officer. These events have served to remind us of the risks that police officers encounter every day on the job. Even though, at times, our duties may seem routine, we must be alert to the dangers of the job at all times. We are currently in the process of obtaining a federal grant with matching funds to acquire police video equipment to be installed in the cruisers. We believe the addition of this equipment will enhance the effectiveness of our police department. The acquisition of the new Explorer last year which replaced the damaged cruiser has proven very useful during these winter months of ice and snow.

Special thanks to the NH State Police as they have continued to assist us and also to the surrounding towns and especially Bow Dispatch for their professional assistance. Thanks also to the Dunbarton Fire Department, the Board of Selectmen and to my fellow officers. The members of the department serving the town last year were Chief Donald Andrews, Officers Rene Forcier, Ernie Holm, Joe Milioto, Patrick Payette, John Swindlehnst, Scott Wilson, Full-time Officer Timothy Locke and Part-time Secretary Debbie Andrews.

The following are some statistics relating to the activity of the Dunbarton Police Dept.:

	<u>1995</u>	<u>1996</u>	<u>1997</u>
Accidents	71	60	37
Burglaries and thefts	32	18	11
Burglar alarms	64	40	50
Animal complaints	193	142	92
Domestic disputes	27	57	17
Suspicious vehicles	63	35	12
State Police calls	54	40	4
Police telephone (incoming/outgoing calls)	3,065	3,343	3,568
Police radio transmissions	6,732	8,341	7,739

Respectfully Submitted,

Donald R. Andrews  
Dunbarton Police Chief



## AUDITOR'S REPORT - 1996

We have audited the accompanying general purpose financial statements of the Town of Dunbarton, N.H. as of December 31, 1996 and for the year then ended. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group, which should be included in order to conform with generally accepted accounting principles. The amounts that should be recorded as general fixed assets are not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Town of Dunbarton, N.H. as of December 31, 1996 and the results of its operations and the cash flows of its proprietary and similar trust fund types for the year then ended in conformity with generally accepted accounting principles.

During the year, the Town implemented an accounting change in the method of reporting Expendable Trust Funds, (School Capital Reserves) held by the Town's Trustee of Trust Funds. The effect of the change on the financial statement is described as follows: Non-expendable Trust Funds (Cemetery, Library, School - Silberberg) are accounted for in essentially the same manner as proprietary funds since capital maintenance is critical. Expendable Trust Funds (Capital Reserve Funds) are accounted for in essentially the same manner as governmental funds. Agency Funds (School Capital Reserve) are custodial in nature (assets equals liabilities) and do not involve measurement of results of operations.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying combining and individual fund financial statements listed as supporting schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Dunbarton, N.H. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Respectfully submitted,

MASON & RICH PROFESSIONAL ASSOCIATION  
Accountants and Auditors



## DUNBARTON RECREATION COMMISSION 1997

The Dunbarton Recreation Commission was able to provide a number of varied activities for the town residents last year. In December, residents from Dunbarton were able to spend a Saturday shopping in Boston or visiting the sights prior to Christmas. A group of residents traveled to see a performance of the Nutcracker in Manchester at the Palace Theatre. These trips were made possible with the extra money added to our budget last year.

As in the past, the Recreation Commission provided a number of special events for the children and families of Dunbarton. (Halloween Party, Easter Egg Hunt, Christmas Tree Lighting with Santa Claus and a community Ice skating party at the Everett Arena in Concord.)

Our town athletic programs for softball and basketball continue to grow with more teams being formed to allow for greater participation by the children of the community. All of us from Dunbarton need to thank those individuals who spend a great deal of time as coaches, managers, umpires, referees, score keepers or concession workers.

Our volleyball, aerobics and line dancing programs continue to be a success and provide activity for many in Dunbarton.

A major field renovation project was started this year on the town softball field. We now have a great playing field with a skin, infield dugouts and a scoreboard. With the addition of a fence in the outfield our program will now be able to host league tournaments.

The new field also provides a much safer environment for our athletes. The Recreation Commission is indebted to Jim Starr for his supreme effort to complete this phase of the project. Along with David and Marie Hackett, Phil Thalheimer, Bill Jenkins, Kevin and Linda Soles, Jeff LeDuc, Woody (Pat) Browne, Shelley DalPra, Bob Perry, Stephanie Hackett, Michelle Starr and Victoria Starr, we now have a field to be proud of. Materials were also contributed by Pike Industries, Beacon/Procon, Richard Kincaid, Raymond Simard and Thomas Fence Company.

The Recreation Commission looks forward to another successful year.

Respectfully submitted,

Willian F. Ruwell (Chairman)  
Bronda Crosby  
Jeff LeDuc  
Jacques Belanger  
Peter Weeks  
Chris Ruwell

Dunbarton Recreation Commission

## DUNBARTON HISTORICAL AWARENESS COMMITTEE

The Dunbarton Historical Awareness Committee has met monthly in the Town Offices to continue with its charge from the Town to engage in preparing educational material for the school children and for the adults in our community.

Each of the four historical tours, the North Dunbarton Bike Tour, the Dunbarton Center Walk, the East Dunbarton Road Rally and the South Dunbarton Tour have been re-edited, with historical research updates, new maps and copies of the original Lots and Ranges designating the Proprietor's Map of 1749 included with each tour. Copies are available on the Town Clerk's desk and at the Dunbarton Town Library. The Bike Tour and Center Walk Tour have special editions for the Dunbarton Elementary School children.

Harlan Noyes, as historical researcher for the Committee, continues his work on a complete documented history of every site that is 100 years or older. The Committee plans to issue a publication when this work is completed, accompanied by photos, maps, etc. This is a major undertaking and we are anxious to know if this is something townspeople would be interested in buying, once it becomes available.

Members Pandora Martel, Gertrude Dulude and Henry Burnham continue with the task of constructing and painting historical plaques for any owner of an old home. Plaques are provided without charge, though donations to continue this work are gratefully received.

Some extremely interesting information regarding Dunbarton's past was discovered in 1997. Inventories of Dunbarton for the years 1761 & 1763 were found at Archives and contain the names of the then residents, the existence of buildings, amount of land in various stages of cultivation, kinds of livestock and number of slaves owned by residents. Women and children under the age of 16 were not counted. We are grateful to Jim and Judy Stone for giving the Town an old account book which had belonged to the Dunbarton Social Library, a private library. The back of this book had been used as a scrap book and contains some early Town papers including an 1800 Inventory of Dunbarton real estate, appraised by Jeremiah Page.

Carol Harris, teacher of Social Studies grades 4-5-6 in the Dunbarton Elementary School, has involved her classes in actively studying the history of the Town. Gert Dulude and Bud Noyes assisted in her creative historical projects. The children (and their parents) thoroughly enjoyed this entire activity.

The Committee is enthused with the progress it is making towards its objectives and would like to thank the managing staff of Neighborhood Publications for printing frequent Historical Sketches of Dunbarton in their two local newspapers. There is a great need for additional volunteers to join in these efforts. Please contact a Committee member if you would like to become involved in the historical educational work of the Town. It is really fascinating!

Respectfully submitted,

Betty Ann Noyes, Chair  
Henry Burnham  
Gertrude Dulude  
Harlan Noyes  
Pandora Martel  
Priscilla Reinertsen  
Doris Filson

## COMMUNITY ACTION PROGRAM

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/ PERSONS	VALUE
<u>COMMODITY SUPPLEMENTAL FOOD PROGRAM</u> is a nutrition program that offers participants free nutritional foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby and low income elderly. Food is distributed from our Concord warehouse. Value \$22.21 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP, but a family may have members on both programs.)			
	Packages - 210	Persons - 18	\$4,664.10
<u>EMERGENCY FOOD PANTRIES</u> provide up to three days of food for people facing temporary food crisis. Value \$3.00 per meal.			
	Meal - 144	Persons - 16	\$ 432.00
<u>FUEL ASSISTANCE</u> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 96-97 program was \$401.00			
	Applications - 17	Individuals - 37	\$8,204.17
<u>MEALS-ON-WHEELS</u> provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.30 per meal.			
	Meals - 504	Persons - 3	\$3,175.20
<u>NEIGHBOR HELPING NEIGHBOR FUND</u> awards grants up to \$250 to people facing energy emergencies but not eligible for fuel assistance.			
	Grants - 1	Persons - 3	\$ 250.00
<u>WOMEN, INFANTS AND CHILDREN</u> provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical-nutritional screening, counseling and education. Value includes cost of vouchers and clinical services at \$38.50 per unit.			
	Vouchers - 176	Persons - 15	\$6,776.00

USDA COMMODITY SURPLUS FOODS are now distributed directly to local food pantries and soup kitchens on a quarterly basis. These pantries and soup kitchens service all in need not just town residents. Values are:

	<u>UNITS OF SERVICE</u>	<u>VALUE</u>
Green Beans \$7.22 per case	2	\$ 14.44
Tomato Sauce \$5.90	2	11.80
Spaghetti \$7.90	1	7.90
Corn \$8.64	2	17.28

## COMMUNITY ACTION PROGRAM

	<u>UNITS OF SERVICE</u>		<u>VALUE</u>
Apple Juice \$11.82	2	\$	23.64
Fruit Cocktail \$15.08	2		30.16
Peanut Butter \$38.03	3		114.09
Applesauce \$9.53	2		19.06
Pinto Beans \$8.10	2		16.20
Orange Juice \$11.64	2		23.28
Rice \$11.69	2		23.38
Vegetarian Beans \$6.68	2		13.36
Corn Cereal \$15.96	2		31.92
Creamed Corn \$8.61	3		25.83
Figs \$17.12	1		17.12
Macaroni \$7.75	3		23.25
Pineapple \$17.13	2		34.26
Dehy Potatoes \$11.42	2		22.84
Prunes \$22.80	1		22.80
Salmon \$27.24	2		54.48
Tomatoes \$7.26	3		22.38
Fig Nuggets \$19.14	1		19.14
GRAND TOTAL			\$ 24,090.08

INFORMATION AND REFERRAL - CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation, and other life concerns. These support/advocacy services are not tracked.

## BIRTHS REGISTERED IN DUNBARTON - 1997

DATE OF BIRTH	NAME	PLACE OF BIRTH	NAMES OF PARENTS
Jan. 14, 1997	Benjamin Gerald Francoeur	Manchester, NH	Denis Gilles Francoeur Theresa Angeline Violette
Jan. 17, 1997	Ashleigh Morgan Crabtree	Concord, NH	Matthew Crabtree Cheryl Lynn Baum
Jan. 23, 1997	Zachary Nolan Harris	Concord, NH	James Peter Harris Paula Ann Cote
Jan. 25, 1997	Samuel Robert Shearin	Concord, NH	Michael Lewis Shearin Patricia Lynn Csugie
Jan. 29, 1997	Olivia Clarice Ouellette-Falkenstein	Manchester, NH	David Jerome Falkenstein Diane Marie Ouellette
Jan. 30, 1997	Rachel Beth Locke	Concord, NH	Timothy Eben Locke Andrea Lynne Chartier
March 31, 1997	Mahala Grace Pincince	Concord, NH	Philip Roger Pincince Lois Beverly Swenson
April 8, 1997	Hannah Ruth Buczala	Concord, NH	Daniel Paul Buczala Margareta Fopiano
April 25, 1997	Olivia Elizabeth Dodd	Manchester, NH	Stevyn Richard Dodd Tiffany Elizabeth Wood
May 13, 1997	Dominic Michael Manha	Concord, NH	Nicholas Anthony Manha, Jr. Susan Lee Wardman
May 15, 1997	Evan Bradley Schroeder	Manchester, NH	David Paul Schroeder Darcy Elizabeth Pinkham
May 21, 1997	Megan Elizabeth Bradford	Manchester, NH	Robert Lee Bradford Theresa Priscilla Lavertu
May 23, 1997	Brendan Charles McCarthy	Manchester, NH	Sean Edward McCarthy Kimberly Suzanne Macey
June 11, 1997	Gabrielle Bernadette Smyth	Manchester, NH	Roger Q. Smyth III Grace Cecelia Brown
June 21, 1997	Brittany Lyn Barone	Manchester, NH	Mario Vincent Barone Denise Lyn St. Pierre
July 8, 1997	Oralee Promise Lebeau	Dunbarton, NH	Donald Robert Lebeau Lisa Nygard



## BIRTHS REGISTERED IN DUNBARTON - 1997

<u>DATE OF BIRTH</u>	<u>NAME</u>	<u>PLACE OF BIRTH</u>	<u>NAMES OF PARENTS</u>
July 8, 1997	Joseph Michael Auger	Manchester, NH	Michael George Auger Deborah Elaine Smith
July 8, 1997	Katherine Elizabeth Auger	Manchester, NH	Michael George Auger Deborah Elaine Smith
July 28, 1997	Jakob Michael Denison	Manchester, NH	Daniel Carl Denison Betty Jane Johnson
July 30, 1997	Emily Elizabeth Belisle	Concord, NH	Robert Alexander Belisle Rose Alice Callahan
Aug. 12, 1997	Halla Ashton Krieger	Concord, NH	Conrad Joseph Krieger Brenda Lee Markham
Sept. 22, 1997	Rene Leonard Forcier III	Concord, NH	Rene Leonard Forcier, Jr. Cynthia Louise Patterson
Oct. 31, 1997	Cody Daniel Roux	Manchester, NH	Daniel Marcel Roux Monique Joann Olivier
Nov. 4, 1997	Giuliana Cathryn LaPorte	Manchester, NH	Roland Andre LaPorte, Jr. Marianne Matzo
Nov. 20, 1997	Samuel Scott Greenwood	Manchester, NH	Scott Alan Greenwood Heidi Ann Sarette
Nov. 20, 1997	Bryce Steven Mullen	Concord, NH	Steven Edward Mullen Diane Carmen Gagne
Nov. 30, 1997	Ethan Robert Jennings	Manchester, NH	Robert Jerald Jennings, Jr. Ruth Ellen Sakellar
Dec. 10, 1997	Hannah Nicole Dittmer	Manchester, NH	Van William Dittmer Christina Marie Caron

I hereby certify that the above is correct according to the best of my knowledge and belief.

Linda L. Peters, Town Clerk

## DEATHS REGISTERED IN DUNBARTON - 1997

<u>DATE OF DEATH</u>	<u>NAME</u>	<u>PLACE OF DEATH</u>	<u>NAMES OF PARENTS</u>
Jan. 7, 1997	Dorothy Briggs Nemiccolo	Clearwater, FL	Charles Briggs Laura Brown
Jan. 8, 1997	Salvatore Milioto	Manchester, NH	James Milioto Vincenza Galluzzo
Jan. 24, 1997	Frederick Adolph Blomquist	Winchester, MA	Axel Blomquist Maria Oden
Feb. 9, 1997	William Benton Ormsbee, Jr.	Boscawen, NH	William Ormsbee, Sr. Mary McMurray
April 7, 1997	James P. Kennedy	Concord, NH	Christopher F. Kennedy Mary Devine
May 12, 1997	Beryl Marguret Mack Weatherbee	Concord, NH	Charles Henry Kelley Carrie Matilda Moulton
June 28, 1997	Sarah Weston	London, England	George Grant Jane Burgess
July 7, 1997	Glen M. Flaherty	Manchester, NH	Coleman Flaherty Joyce Margaret Kelly
Aug. 11, 1997	Thelma Irene Watts	Concord, NH	Wilbur Fay Ella Beck
Sept. 15, 1997	Rhonda Nicolaou	Concord, NH	William Brustin Lillian Rogers
Sept. 25, 1997	Omer J. Vigneault	Manchester, NH	William Vigneault Olivine Lambert
Dec. 19, 1997	Roy E. Watson, Sr.	Dunbarton, NH	Roy E. Watson, Sr. Viola Buck
Dec. 23, 1997	Joseph Stewart	Dunbarton, NH	John Sucharzewski Mary Peuzenski

I hereby certify that the above is correct according to the best of my knowledge and belief.

Linda L. Peters, Town Clerk

## MARRIAGES REGISTERED IN DUNBARTON - 1997

<u>DATE OF MARRIAGE</u>	<u>NAMES OF GROOM AND BRIDE</u>	<u>RESIDENCE</u>
March 1, 1997	Anthony John Paluszek Paula Ann Campbell	Dunbarton, NH Dunbarton, NH
May 10, 1997	Peter Almon Lunsford Jane Bryan Bernard	Dunbarton, NH Dunbarton, NH
June 7, 1997	James M. White Sandra Jean Lewis	Dunbarton, NH Dunbarton, NH
June 21, 1997	Conrad Joseph Krieger Brenda Lee Gove	Dunbarton, NH Dunbarton, NH
June 27, 1997	Richard W. Racca Catherine A. Boisvert	Dunbarton, NH Derry, NH
July 19, 1997	James Robert Laski Jennifer Marie Card	Boise, ID Boise, ID
August 23, 1997	Robert Dean Andrews Somer Lynn Harris	Dunbarton, NH Concord, NH
September 7, 1997	Christopher Alan Melendy Melissa Lynn Yentile	Bedford, NH Dunbarton, NH
September 13, 1997	Robert Andrew Demers Carole Linda McCarthy	Dunbarton, NH Dunbarton, NH
September 13, 1997	James Russell Jordan, Jr. Kelly Ann Demers	Dunbarton, NH Dunbarton, NH
October 11, 1997	Joseph Michael Milano Linda Marie Aumand	Dunbarton, NH Dunbarton, NH
November 8, 1997	Gary William Odesse BettyAnn Shost	Dunbarton, NH Dunbarton, NH
November 16, 1997	Bruce Albert Bernard Margaret Ann Roberts	Goffstown, NH Goffstown, NH
December 20, 1997	Gregory Robert Crompton Cynthia Louise Belanger	Dunbarton, NH Dunbarton, NH

I hereby certify that the above is correct according to the best of my knowledge and belief.

Linda L. Peters, Town Clerk

## NOTES



## DUNBARTON SCHOOL BOARD

	Term Expires
Betty Ann Noyes, Chair	1998
Kenneth Swayze, Vice Chair	1999
JoAnne Malloy	1998
Michael Lessard	1999
John Herlihy	2000

## OFFICERS OF THE SCHOOL DISTRICT

		Term Expires
Moderator	Frederick Mulien	1999
Clerk	Joanne Johnson	1999
Treasurer	Susan V. Chase	1999

## ADMINISTRATION

Interim Superintendent of Schools	Eugene W. Ross
Assistant Superintendent	Charles A. Galdes
Assistant Superintendent	Mary Heath
Business Manager	Roger Descheneau

## DUNBARTON ELEMENTARY SCHOOL STAFF

Principal/Reading Specialist.....	Mary Starvlsh
Grades 1/2.....	Roger Blazon
Grades 1/2.....	Susan Johonnett
Grades 1/2.....	Sia Mouratidis-Prive
Grade 3.....	Bonni Bateman
Grade 4.....	Carol Harris
Grade 4.....	Joan Livsey
Grade 5.....	Lucille Corriveau
Grade 5.....	William Zeller
Grade 6.....	Virginia Kemp
Art.....	Michelle Fuller
Guidance Counselor.....	Mary Frances AmRhein
Librarian.....	Lorraine Forest
Music.....	Sandra Clark
Physical Education.....	Nancy Joy
School Nurse.....	Christine Large
Special Education.....	Karyn Noterman
Certified Occupational Therapist Assistant.....	Jean Clougherty
Counselor of the Deaf.....	Patricia Tetreault-Frohloff
Occupational Therapist.....	Barbara Weeks
Teacher of Hearing Impaired.....	Julie Patch

Administrative Assistant.....Betty Ann Monahan  
Food Service Director.....Celeste Matras  
Cafeteria Assistant.....Heidi Snook  
Head Custodian.....Frank Tillotson, Jr.  
Part Time & Weekend Custodian.....Gerald Bleeker  
School Instructional Assistant.....Pennle Cloughley  
School Instructional Assistant.....Donna Duchesneau  
School Instructional Assistant.....Melissa Fandrich  
School Instructional Assistant.....Kristyne Groves  
School Instructional Assistant.....Norma Jubinville  
School Instructional Assistant.....Aliceon Ledoux  
School Instructional Assistant.....Tara Nault  
School Instructional Assistant.....Gladys Nichols  
School Instructional Assistant.....Paul Tyler  
Speech Assistant.....Margaret Pierson  
Title I Aide (federally funded).....Joanne Johnson  
Title I Aide (federally funded).....Leone Mullen

**OCTOBER 1ST ENROLLMENTS 1994 - 1998 \*\***  
**DUNBARTON ELEMENTARY SCHOOL**

GRADE	1994	1995	1996	1997	Projected 1998
Grade 1	24	26	25	33	
Grade 2	35	33	24	24	33
Grade 3	14	36	33	26	24
Grade 4	22	13	35	32	26
Grade 5	22	23	15	32	32
Grade 6	28	20	26	14	14
Subtotal	145	151	158	161	
Home Study	1	3	7	5	5

\*\* Home Study Student figures included in Grades 1-6

**TUITIONED TO MOUNTAIN VIEW MIDDLE SCHOOL**

GRADE	1994	1995	1996	1997	Projected 1998
Grade 7	18	28	23	21	14
Grade 8	22	21	28	20	21
Subtotal	40	49	51	41	35

**TUITIONED TO GOFFSTOWN AREA HIGH SCHOOL**

GRADE	1994	1995	1996	1997	Projected 1998
Grade 9	26	20	19	23	20
Grade 10	16	25	20	17	23
Grade 11	23	19	30	19	17
Grade 12	15	20	14	23	19
Subtotal	80	84	83	82	79

**GRAND TOTAL 265                      284                      292                      284**

## SCHOOL BOARD REPORT 1997-1998

At this time of writing (early in January) many of the Board's goals this year are still in the process of being addressed in order to hopefully reach achievement by the latter half of this school year.

Glancing at the Committee Reports in this publication many of our goals will be self evident.  
Building....Fiscal responsibility.....Academic Improvement....Curricula development...Board development.

What is not so evident is the magnitude of the challenges that have made themselves known this year, all of which affect the Boards stated goals. To mention a few....The Tri-Town Cooperative Study; The pursual and the follow-up of legal action on a defective oil tank and several other legal matters; The turn over of staff (professional, teaching and support) who have been with the District from 5 to better than 12 years; The introduction of a new curriculum in grades 4 through 6; An increase in the number of students in the lower 3 grades; The development of a long range technology plan; The replacement of the Community Center roof, barely 9 years old; The State Fire Marshall's year long list of things to be corrected including a major revision to the Community Center ceiling, all at considerable cost; The development of a unique plan to build an addition to the school and renovate the original building; The Governor's plan to provide incentives and assistance for Kindergarten establishment; The search and interviewing procedures to name a new Superintendent of Schools to take the position, possibly as early as April of this year; AND we must not leave out the plans for staff development which include emphasis on writing, reading and spelling for all grades in all three towns of the SAU as an outgrowth of the statewide testing program results. And of course, the latest to emerge is the recent Supreme Court decision on funding.

Yes....these have been and continue to be our challenges. Needless to say the Board has devoted untold hours to work and research and meetings. It has been and shall be more advantageous to have the increased membership of five.

We all want to acknowledge the tremendous input of our advisory committees and the stellar performance they have provided, the interest and cooperation of the community, the volunteers who donate untold hours in the school and those who have signed up to help with our pending building project. We on the Board could not do this job without your assistance. We also wish to recognize the staff at Dunbarton Elementary School who have been members of our committees, reached out into the Community with Special Study Projects, and who have worked cooperatively with the Board on many occasions in order to achieve common educational goals.

It truly has been a demanding and continual, so to speak, new development year, but the many hands extended to us will help bring about those achievements we so dearly look forward to.

DUNBARTON SCHOOL BOARD

John Herlihy

Mike Lessard

Joanne Malloy

Kenneth Swayze, Vice-Chair

Betty Ann Noyes, Chair



**RECORD OF THE DUNBARTON SCHOOL DISTRICT MEETING**

**SATURDAY, MARCH 8, 1997**

The annual school district meeting of the Town of Dunbarton was called to order by moderator, Fred J. Mullen at 2:02 p.m. The moderator called for a moment of silence for Officer Tim Locke, who was seriously injured when a tree fell on his cruiser on Thursday. Police Chief, Don Andrews, gave a report of Tim's condition. The moderator asked the Girl Scouts to lead the assembly in the Pledge of Allegiance. The moderator thanked Gayle and Dan Troy for the sound system.

Introduced:

Moderator:

School Board Members:

Fred J. Mullen

Diana Jenkins, Chairperson

Betty Ann Noyes

Kenneth Swayze

School District Clerk:

Joanne Johnson

Principal:

Mary Starvish

Supervisors of the Checklist:

Patricia Mann

Sandra Lekebusch

Constables:

Chief Don Andrews

Joe Milioto

Pay Payette

Interim Superintendent:

Dr. Eugene Ross

Ass't Superintendent:

Charles Gaides

Ass't Superintendent:

Carolann Wais

Legal Counsel:

Margaret Ann Moran

Business Manager:

Roger Descheneau

The moderator congratulated Waiter Smith on his continued service to the town. Ken Swayze acknowledged Diana Jenkins' efforts, leadership and character. Betty Ann Noyes added her feelings for Diana as School Board Chairperson. Diana thanked Ken and Betty Ann and remarked on her experiences with the Board.

The moderator reviewed Parliamentary procedure, including the procedure for reconsideration.

The moderator accepted a motion, which was seconded, to waive the reading of the warrants, which was passed on a voice vote.

**ARTICLE 1**

Diana Jenkins made a motion to accept the salaries of the School Board and Truant Officer and fix the compensation of any other officer or agent of the District, as printed in the town report, which was seconded. The motion was passed on a voice vote.

**ARTICLE 2**

Betty Ann Noyes made a motion that the reports of agents, auditors, committees or officers of the district be accepted as presented in the town report and that the report of the Cooperative Study Committee be presented by Dan Gravas, which was seconded. The motion was passed on a voice vote.

Dan Gravas was recognized and presented the committee's findings. He indicated that the configurations of what grades to include in the cooperative needed to be agreed upon. Dan indicated that the state will reimburse the co-op, based on the following formula: current value of building and equipment minus current bond balance minus amount of aid paid by state times 45%. This would amount to a \$600,000 payoff from the state to the coop, only if the co-op included grades K or 1-12. If the coop included only grades 7-12, only Goffstown would receive state aid, in the amount of \$6,200,000. Dan listed the problems with establishing a co-op as follows: 1. less control of the school by the town and 2. the potential to redistrict students out of Dunbarton. He listed the positives as 1. continuity of curriculum, 2. Dunbarton will gain voting power and 3. Dunbarton will get a share of the building buyout.

Dan indicated that the committee is seeking direction from the town. The moderator opened the floor for discussion. A brief discussion, mainly to clarify the state aid and concerns over the timing of the co-op followed.

### **ARTICLE 3**

Diana Jenkins moved that the District vote to affirm and be bound by the financial provisions of a two-year collective bargaining agreement entered into between the Dunbarton Education Association and the Dunbarton School Board covering the years 1996-1997 and 1997-1998 wherein there is no cost for 1996-1997, the first year of the contract, and the estimated cost for 1997-1998, the second year of the contract is TWENTY-TWO THOUSAND SEVEN HUNDRED AND SIXTY-SEVEN DOLLARS (\$22,767.00) for the purpose of funding only the 1997-1998 year of said collective bargaining agreement; or take any other action in relation thereto, which was seconded. Diana indicated that there would be no retroactivity to 1996-1997 because of the freeze. The 1997-1998 increase amounts to 3.22%, including step increases for seven teachers. There would be no increase in health insurance costs, even though the premiums are rising 18%.

Ken Swayze was recognized and said that this agreement is the best situation for all parties, it's a good contract.

Betty Ann Noyes was recognized and stated that she supports the agreement. She indicated that the freeze last year saved \$25,000 for the town, as well as \$8,400 in health insurance premiums. The salary schedule remains below the surrounding towns.

The motion was passed, by a show of hands, 79-0, without discussion.

### **ARTICLES 4 & 5**

The moderator indicated that discussion will take place on both articles simultaneously because they both deal with the school as a whole.

Betty Ann Noyes moved that the District vote to raise and appropriate the sum of FIFTEEN THOUSAND DOLLARS (\$15,000.00) for the purpose of engaging the services of design professionals and/or a design-build contractor to assist the Building Committee in design development and preparation of plans, specifications and cost estimates of the building/renovation program, and assessing existing HV and electrical systems for potential renovations and/or repair for Dunbarton Elementary School. This presentation from the Building Committee will be made at the next annual school district meeting, or to take any other action in relation thereto, which was seconded. Betty Ann discussed the Building Committee, which was formed in 12/96 to find an economical solution to the space needs. It was noted that the Building Committee's report was available to voters. Betty Ann introduced the members. Betty Ann discussed the need for space, the school needs nine classrooms and is currently making do with eight, the library keeps getting smaller, books have been stricken, the noise level in the third grade class is less than ideal, and there is a problem with storage space.

A voice vote allowed Principal Mary Starvish to speak regarding the enrollment figures, the problems with the third grade classroom, the lack of windows in the fifth grade classroom and the lack of a place, other than the gym, for an assembly. Mary indicated that the multiage classrooms will have at least 20 students each next year. She is attempting to arrange a temporary split of the third grade and will continue with the rotation of the fourth, fifth and six grades.

Ken Swayze urged everyone to walk through the school to see for themselves what the space needs are.

Jeff Trexler was recognized and presented the Building Committee's dilemma, how to reduce costs and still meet the space needs. He noted several methods to accomplish this: 1. use the design-build method; 2. utilize volunteers, and; 3. modify the floor plan designed by the architects to lose only one classroom instead of two, finish only two classroom, leaving two unfinished.

Dan Dalpra was recognized and spoke on cost estimates, the design-build concept, which makes one company responsible to the entire project. Article 4 will allow the investigation process to continue.

The moderator opened up the floor for a brief discussion.

Jeff Trexler continued with his presentation, regarding cost comparisons based on different bonding scenarios as well as a tax rate impact comparison.

J.R. Swindlehurst spoke about the need for volunteers to keep the costs down and noted that there were 33 fire violations, some of which are significant.

Jeff Trexler summarized Articles 4 and 5.

The moderator opened up the floor for discussion. A discussion followed, which was centered on the timing of the co-op and the monies being requested in Articles 4 and 5.

Article 4 was passed by a show of hands.

Article 5 was passed by a show of hands.

#### **ARTICLE 6**

Betty Ann Noyes moved that the District vote to withdraw not to exceed THIRTY THOUSAND DOLLARS (\$30,000.00) from the Capital Reserve Fund established in 1991 for the purpose of capital improvements, and appropriate said sum for the purpose of removal and replacement of the buried fuel tank at Dunbarton Elementary School, or for the removal of the buried fuel tank and changing the fuel source, or to pursue a waiver from the New Hampshire Department of Environmental Services regarding the status of the buried fuel tank; and designate the School Board as the agents to expend said sum; or to take any other action in relation thereto, which was seconded. Betty Ann explained that the tank was not permitted and is not legal. The general contractor is out of business. The town would be liable for all costs. Any money received would be returned to the town. The motion was passed, through a show of hands, without discussion.

#### **ARTICLE 7**

Ken Swayze moved that the District vote to withdraw not to exceed SIXTEEN THOUSAND DOLLARS (\$16,000.00) from the Capital Reserve Fund established in 1991 for the purpose of capital improvements, and appropriate said sum for the purpose of repair of the Dunbarton Elementary School community center roof and a section of the Dunbarton Elementary School roof and only expend it if absolutely necessary based on technical review; and designate the School Board as agents to expend said sum, or to take any other action in relation thereto, which was seconded.



Ken Swayze explained that the roof didn't last ten years, but that the general and roofing contractors were both out of business. The Board will pursue the manufacturer as a claim against the materials. This article is a contingency plan. Ken said the roof has to be fixed.

The motion was passed by a show of hands, without discussion.

#### **ARTICLE 8**

Diana Jenkins moved that the District vote to eliminate the School District position of Auditor effective beginning in the 1998-1999 year, or take any other action in relation thereto, which was seconded. Diana explained that since a professional audit has been performed there has been little for the elected auditor to do.

A discussion followed, primarily concerning why financials were not included in the town report.

The motion was passed, by a show of hands, 51-33.

#### **ARTICLE 9**

Diana Jenkins moved that the District vote to raise and appropriate \$2,336,492 for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of statutory and contractual obligations of the District, or to take any other action in relation thereto, which was seconded.

Diana Jenkins highlighted significant changes in the budget, including an increase in line 1100-Regular Education, which was due to an additional computer aide twice per week, and an increase in tuition due to additional students.

Betty Ann Noyes reviewed line 1200-Special Education, noting that a teacher of the deaf and a one on one aide had been added. In response to a question regarding line 310-InstrucServ, Betty Ann indicated that a high school aide and a middle school aide are now listed separately. Betty Ann indicated that an increase in line 2130-Health Services was due to an agreement in the nurse's previous contract, not to an increase in salary or hours. An increase in line 2150-Speech Pathology was attributable to an increase in an aide's hours. A decrease in line 2190-Pupil Services was due to a move the Special Needs column.

Diana Jenkins indicated that there was a decrease in line 2210-Improvement of Instruction because of a decrease in staff development costs. An increase in line 2311-School Board Services was due to an increase in Board members to five. Higher legal fees caused line 2315-Legal Fees to rise. The reinstatement of the Business Manager caused an increase in line 2321-SAU Services.

After a brief discussion concerning Internet access at DES, the motion was passed by a show of hands.

#### **ARTICLE 10**

Katie McDonald discussed the Girl Scouts Troop Leader Reunion, which is being held at the community center on Sunday, March 9, 1997 from 2 to 4 p.m.

The moderator recognized a motion from Ken Swayze to dismiss the meeting, which was seconded. The motion was passed by voice vote at 4:40 p.m.

Respectfully Submitted,

Joanne M. Johnson  
School District Clerk



**ADDENDUM**

**DUNBARTON SCHOOL DISTRICT MEETING**

**SATURDAY, MARCH 8, 1997**

The motion for Article 5 was omitted and should have read as follows:

**ARTICLE 5**

Ken Swayze moved that the district vote to raise and appropriate the sum of EIGHTY-FIVE THOUSAND DOLLARS (\$85,000.00) to be added to the school district capital reserve fund established in 1991. This eighty-five thousand dollars (\$85,000.00) is intended for a future proposal from the building committee which will be brought to the voters at the next annual school district meeting. The motion was seconded.

Respectfully submitted,

Joanne Johnson  
School District Clerk  
7/3/97

**RESULTS OF THE VOTE FOR SCHOOL DISTRICT:**

For one one year term for School Board:

JoAnne Malloy .....	236 votes
Geoffrey Parkerson .....	199 votes
Danny Gravas .....	45 votes
Michael Lessard .....	1 vote
Rene Ouellet .....	1 vote
Janice Jelley .....	1 vote
Nichols .....	1 vote

For one two year term for School Board:

Michael Lessard .....	278 votes
Rene Quellet .....	210 votes

For one three year term for School Board:

John Herlihy .....	259 votes
Brigitte L. Cook .....	233 votes

For Auditor for one year:

Karen Lessard .....	436 votes
Martha Hammond .....	1 vote
Martha Rae .....	2 votes
Merton Mann .....	1 vote

Respectfully Submitted,

Joanne Johnson  
School District Clerk

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**  
**Dr. Eugene W. Ross, Interim Superintendent**

1997 was a very busy year for SAU 19 and the three individual School Districts of Dunbarton, Goffstown, and New Boston. The new administrators have settled in to their respective schools and are reviewing all those facets of a school's daily operation. Continuing modifications of offerings and procedures are taking place.

One of the major efforts undertaken during these past months is the pilot testing of a new grades 1-3 curriculum. This work was completed by teachers in all our districts. This work, that had been planned and started earlier, was enhanced by the data gathered by the New Hampshire Assessment testing of the third grade.

Another effort undertaken as a result of passed warrant articles was the formation of and the extensive meetings of the Cooperative School District Planning Committee. Articles of Agreement have been developed and approved by the State Board of Education (12/15/97). Many public meetings have been held to keep the public informed. Also, many news reports have been published outlining the committee's work. The results will be brought to closure via the vote to be taken on March 7, 1998 in Dunbarton and March 10, 1998 in Goffstown and New Boston.

A third major effort is one that will benefit all districts and especially the students who attend Goffstown Area High School. The New England Association of Schools and Colleges submitted a final report that listed numerous needs to be considered and carried out so that Goffstown Area High School can continue its accreditation. Major areas of concern are the condition of the building, curriculum offerings, and availability of curriculum materials.

Committees have been reformed by the High School administration to address the curriculum and course offering issues. Another effort has been undertaken with the employment of a School Building Designer who is preparing drawing and specifications for a renovated and added-to Goffstown Area High School. A warrant article is planned for March of 1998 to raise the necessary funds for this work.

Both New Boston and Dunbarton are also planning additions to their elementary schools to provide space for growing populations.

Goffstown has activated its Space Needs Committee to review Goffstown's elementary needs now and into the 21st century.

Continued efforts have been undertaken to build on our present technology with the addition of internet connections, networking between schools and classrooms.

The School-to-Careers Grant received has provided many teachers and students with new opportunities to prepare selected students for the time beyond high school. This activity also has increased business and parent involvement in High School operations. Mentoring and part-time jobs are just some of the benefits.

If one were to read the Superintendent's Report in each town you will find they are the same. This is the result of our efforts to build on the success of each district and work on those areas not as strong, so that the SAU 19 educational delivery system will be consistent. This has been the effort of central office during these past two years.

At this time I want to thank each and every person I have had the pleasure of meeting and/or working with during my interim superintendency. I wish SAU 19 the very best in all its future endeavors.

## Principals' Report

### Dunbarton Elementary School

Mary Starvish, Principal

Dunbarton Elementary School opened this fall with many new faces, both students and staff. Our new staff members include Christine Large, school nurse, Sandra Clark, music, Virginia Kemp, grades 5 and 6 language arts teacher, Pennie Cloughley, special education assistant, Tara Nault, 1:1 special education tutor and Kristyne Groves, primary classroom assistant. Ami Howard from New England Speech Services also works with us two days a week in the role of speech pathologist. Margaret Pierson, our speech assistant, is now with us on a full time basis. Heidi Snook is the new cafeteria assistant, and Gerry Bleeker is the evening and weekend custodian.

We welcomed 158 students on September 3; 33 first graders, along with 12 transfer students. As of January 1 our total enrollment was 161. You may be aware that this is the second year that we are operating one classroom short. Last year the third grade was combined into one large class with two teachers. This year that group has been separated into two smaller groups. Space was provided by partitioning Carol Harris' room into two "mini-rooms". Joan Livsey was promoted to fourth grade, and teaches next door to Carol. As you might imagine, learning conditions are less than ideal in these classrooms, although both teachers and students are working hard to ensure that the effect on the instructional program is as minimal as possible. The Dunbarton Building Committee has been working very hard over the past year to come up with a building plan which will meet our students' needs, and yet be economical. I know you will give their plan careful consideration.

Along with being the building principal, I also serve as reading specialist. Reading is of primary importance in an elementary curriculum, and helping our youngsters become excellent readers and writers requires ongoing assessment of and adjustment to our literacy program. This year, we began an important change in the way we teacher reading to our primary students. Each primary classroom is assigned a half hour block of time in which three additional staff members join the classroom teacher in providing concentrated reading instruction to students in that room. In addition, our special education teacher Karyn Noteman and I conduct reading groups designed to give an extra boost to those students who need it. Several of our multiage students participate in two reading groups during the course of the morning. The reading team meets on a regular basis to talk about ways to improve our program, and make sure that all students are receiving the reading instruction they need.

Our new spelling program, *Instant Spelling Words for Writing*, is an eight level series which teaches the 1500 most common words used in writing. This inexpensive program fits in with the newly proposed SAU #19 curriculum. This year students in grades 4-6 are using a new math series published by Addison Wesley. This series has been used for the past several years by grades 1-3. It provides lots of instruction in problem solving, as well as basic computation. Our May 1997 NHEIAP scores showed exceptional progress in math for our third grade students while at the same time pointing out a need for changes in our program for the upper grades. We feel that the new math textbooks for the intermediate grades will have a positive effect on their performance in math. Based in part on 1996 NHEIAP scores in social studies, our intermediate team has recommended that new social studies texts be purchased for fifth and sixth grade, and a committee made up of parents and staff members will be choosing a new series this spring.



Our extraordinary volunteer effort has continues this year. In addition to Wee Deliver, Adopt a Salmon, Career Awareness, Odyssey of the Mind, and Winter Sports we are now able to offer the Junior Achievement Program and the Great Books Program to our intermediate grades, all thanks to our committed volunteers. Thank you to all who make these programs possible, and to all who have volunteered for the school building project as well!

## **Mountain View Middle School**

### **Rose LaRochelle-Colby, Principal**

On June 7, 1997, Mountain View Middle School proudly accepted the New Hampshire Middle Level Excellence Award. The award was the culmination of a lengthy selection process which examined all aspects of our school program. It was also with pride that Ms. Lynne Ellis, 8th grade teacher, received the New Hampshire Teacher of the Year Award. This is quite an accomplishment for the entire school community after only six years of program development.

Our school year began in September with a school enrollment of 1125 students (985 Goffstown, 40 Dunbarton, 96 New Boston students). We are again planning a rich program of studies and activities for students at all grade levels.

Ms. Sandy Davis, our new Associate Principal, for grades 7 and 8 is planning an exciting trip to Washington, D.C. This year the group will be stopping Philadelphia on their way. The Earth Shuttle educational trip to Orlando is also scheduled for an April date.

Mountain View Middle School has achieved the honor of being a recipient of the New Hampshire Partnership in Education Blue Ribbon volunteer Award for 1997. This award is given for thousands of hours of volunteer effort by students, parents, and community members. This year we are also working with the School to Career Initiative. A week long project including a Career Fair will bring many community members for the greater Goffstown Area to Mountain View Middle School. In order to provide unique opportunities for our student, M.V.M.S. has started an enrichment program. Working in conjunction with parents and businesses, students now have opportunities to explore the outdoors, run a student newspaper, and hear parent, business, and civic leaders speak on their experiences. This comes in addition to math and storytelling programs started last year. We look forward to the continued growth and success of this program.

We have many challenges ahead for us. We are in the process of finalizing the Middle Level Curriculum for Grades 4, 5 and 6. In addition, we must be planning ahead for space needs during the next two years given our growing school population. We welcome our parent community to share ideas and concerns at our quarterly grade level Parent Roundtables.

We would like to thank Dr. Eugene Ross, Interim Superintendent, for his support during the past three years. We wish him well in his retirement. To all citizens of Goffstown, Dunbarton and New Boston, thank you for helping us to serve your youth at Mountain View Middle School.

## **Goffstown Area High School**

### **Christopher P. Mosca, Principal**

I am very proud to submit my annual report regarding Goffstown Area High School. Presently there are a variety of ongoing initiatives which, if successfully implemented, could significantly improve the quality of our instruction and physical plant well into the year 2000 and beyond.

Specifically, we have hired a professional architectural firm to study our building and develop plans for renovation. Particular emphasis is on improving our parking areas, building entrances, science labs, food service areas, athletic fields and fine arts facilities. Clearly, such building expansion is necessary as we work to create a school that adequately meets the needs of our students and community.

Instructionally, teams of teachers, administration, staff, students and community members are now working to address the recommendations included in the New England Association of Secondary Schools and Colleges evaluative report which was submitted to us in July, 1997. Our staff development day on November 1 was devoted to this activity which we view as a comprehensive effort to ensure school improvement. Although our accreditation is continued, GAHS was placed on warning as a result of our need to better coordinate and articulate curriculum among academic areas.

In particular, the commission cited a need for intermediate supervisory administrators with curriculum and instructional responsibilities. To rectify this situation, we have proposed adding two curriculum coordinators and assessment specialists to our staff. These positions are essential if we are to meet the expectations set by the New England Association to ensure our continued accreditation.

In conjunction with the New England Association work, we have several other curriculum initiatives that we expect will enhance our academic program. Our present budget includes and additional teaching position for a civics course designed to provide our students more appropriate instruction to better prepare them for the New Hampshire State Assessments. We have also secured grant funding to further develop our curriculum in English language arts and mathematics K-12. Two teams from the high school have already been established to begin this work.

In the area of personnel, the 1997-98 school year opened with many new faculty members and two new administrators. Former guidance counselor John Farese was appointed assistant principal and Dr. Joseph Stehno was named as Director of Student Services. Long time coach and physical education instructor Martha Benton is now serving as a guidance counselor and is the newly appointed Doug Grieve. Other new faculty members include Dawn Anderson in science, Jennifer Gaffney and Tracy Ginchereau in math, Sharon Welsh in international languages, Sharon Wilson in English, Kathryn Osgood and Randy Lovering in physical education, Carol Lundin in alternative education and Carol Botsford, Barbara Perry and Jim Stapleton in special education. We will certainly miss the services of retirees Jim Upham in math, Leon Konieczny in physical education and Erwin Walker in business education and wish them well in their future endeavors.

Our School to Career initiative is now in its second year. We have conducted several activities to better connect classroom learning with the world of work. Last spring, 60 tenth graders completed job shadowing experiences in a variety of local area businesses and formal internship opportunities are now available to our students with Hannaford Brothers. Several teachers also have participated in Educator in the Workplace fellowships. We will continue to expand these opportunities through the STC grant initiative as we work to develop a more meaningful and relevant curriculum for all students that more thoroughly integrates school and career.

Technologically, we have worked to upgrade existing computers and have added 30 pentium 166's for student use. Our students now have Internet access, and we can be reached through e-mail. Feel free to visit our web page at [www.goffstown.com](http://www.goffstown.com) if you want to learn more about GAHS electronically. Our virtual career center is a great attraction on the web. We would like to acknowledge Assistant Superintendent Charles Gaides and Technology Coordinator Richard VanPelt for their efforts in securing the necessary funds for, and coordinating the development of, our network.

Finally, I can never say enough about the school spirit and pride displayed by our student, faculty, staff, parents and community members which is reflected in so many ways. I will always have fond memories of on week-end last March when over 1000 people gathered at the high school on a Saturday morning for the regional Odyssey of the Mind Competition and then many of the same people traveled to Durham to see our boy's basketball team play in the state championship game. The school and community pride was infectious that day and served as just one example of what a truly exciting school and vibrant community we have. I look forward to my continued service to you.



## **SCHOOL HEALTH REPORT 1996-97**

The school year began with an immunization audit of all new students. Annual student screenings were done which included height, weight, vision and hearing on all students plus blood pressure and pulse on 4th, 5th and 6th grade students. Scoliosis screenings (curvature of the spine) were completed for the 5th and 6th graders. Students not passing any screenings were referred for further evaluation. Pediculosis (head lice) checks were done periodically throughout the year. Eight cases in late winter were found and brought under control.

Heath Education lessons were taught at varying grade levels on illness prevention and handwashing, nutrition, cardiac health, asthma, and dental health. Our art teacher, Michelle Robitaille and I, coordinated the students entries into the statewide Dental Health Poster Contest. We had several winners. The DARE program was presented to the 6th grade by Officer Montray of the Merrimack County sheriff's Department. Our school also participated in the state program "Buckle Up NH" with films and poster creating. A Bike Safety Day Program Sponsored by the Goffstown Police Dept. and Banagan's Bike Shop of Concord gave away 25 bike safety helmets. Basic First Aid Training and Certification was done as part of the 5th & 6th grade science class.

Once again the Health Office was very busy with over 3500 visits and another 2000 visits for medication. The Office was open for a total of 22 hours per week. Ellen Warecki served the school on both the Crisis Team and the Safety Committee.

First grade registration was held in June with an informational meeting for parents.. Parents of any child who will be six years old by September 30th 1998 should call the school to be sure he/she is included on our list of incoming students.

Mrs. Ellen Warecki turned over her role as DES's nurse to M's Christine Large during summer vacation in order to pursue other professional goals. It is my pleasure now to be serving as your school nurse.

Christine B. Large, RN, BSN

Dunbarton Special Education Task Force Annual Report 1998

The Special Education Task Force, formed in 1995 by the Dunbarton School Board, has addressed special education questions and budget issues raised by the Town over the last 3 years. The Task Force is composed of a parent of a special needs student, a therapist, a concerned taxpayer, a bus driver, a school administrator, and two School Board members. This year, 1997-98, the team has met bimonthly at the Dunbarton Elementary School and will become inactive for the remainder of the year or until the School Board requests further assistance.

Over the last 3 years, the Task Force has continued to work toward short and long-term goals established in the first year to help the town with special education issues. The short-term goal was to look at ways to reduce and (or) enhance the tax burden. Our long-term goal was to reach out and educate to better inform the residents of Dunbarton on special education.

#### **Short-Term Goal**

Toward the short-term goal we established a **Partnership in Education** with local colleges to bring volunteer college students into the school to work with all students as an aide in the classroom. An **Adopt-it program** that allows businesses or individuals to make a tax-deductible contribution toward the purchase of a special piece of equipment or transportation costs was recommended to the School Board, who now maintains the program.

**Lobbying** the New Hampshire Legislature and Governor and Senator Gregg for more financial support to cover special education expenses in the town was another way the Task Force was able to help the School Board and thus the taxpayers. The Task Force's one voice combined with many with the same message and, as a result, the New Hampshire Legislature voted to increase financial support to towns for catastrophic aide (reimbursed funds for extremely high special education costs). Congress also increased financial support per eligible child when they voted in the new special education laws in 1997.

Dunbarton also has seen an **increase in the amount of reimbursable funds** from Medicaid because there has been more of an effort in SAU 19 to increase the billing for eligible services rendered to students. The State has also increased the rate per service, therefore, because of both changes, Dunbarton is anticipating a Medicaid reimbursement 2 to 3 times more than in any other year previously.

#### **Long-term Goal**

The long-term goal of educating the taxpayers has been met through the various **workshops and multiple newspaper articles on special education** that the Task Force sponsored in the first year, and the "success" story published, in the second year, in a statewide newspaper on how the efforts made with one student in elementary and middle school allowed this person to succeed in high school without special education services.

For this year, **taking the mystery out of special education funding** was the theme of the educational workshop held in September. At the workshop the Assistant Superintendent for SAU 19, Carolann Wais, presented a clear picture of why special education laws were passed, what the various Federal and State funding sources are, how the town is reimbursed for many costs, and how the Federal dollars are spent in the District. She also presented a generalized picture of the variety of special needs of Dunbarton students. This workshop made it clear that what taxpayers actually pay for with the school budget every year is less than the bottom line because of reimbursable cost from the State. The Task Force also notified parents, educators, and administrators in January that an opportunity



was available to read and comment on the draft regulations of the new Federally mandated special education laws before they were finalized by the U.S. Department of Education.

The Task Force has tried to demystify the special education process and increase the awareness of what is needed to ensure that all students receive an appropriate education, regardless of their disability. We hope that taxpayers understand that there is some Federal and State financial assistance to the town. We also want taxpayers to understand that no parent in our town should ever have to apologize for having a child with a disability (sometimes there is no explanation as to what caused the disability). Please don't forget, they are children who happen to need extra guidance and support in school!

With future methods of school funding in the State up for debate in the Legislature, the Task Force's job is done for now but we will be watching for the time when Dunbarton will need us again. The members listed below will remain on the Task Force while it is in inactive status so concerns and questions may be directed to any of the members at any time.

Respectfully submitted,  
Task Force Members

Debra Foster-Chair  
Barbara Weeks  
Mary Starvish  
Thomas Watts  
Arlene Little  
Michelle Belanger  
2 School Board members

## **Long Range Planning Committee Report 1997-1998**

The Long Range Planning Committee was given the following charge by the Dunbarton School Board:

1. Study the kindergarten legislation passed by the state legislature in 1997 and produce 1) a population projection analysis for the next ten years and include an analysis of long term demand for kindergarten services, 2) a list of options for providing kindergarten to Dunbarton children, and, 3) an analysis of the feasibility and cost/revenue of each option, to be presented to school board at its December, 1997 meeting.

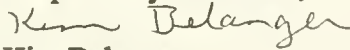
Referencing the Kindergarten Aid-RSA 198:15-L through RSA 198:15-T Technical Assistance Advisory issued by the State Department of Education, the Committee focused on the following components of the law:

**Pupil Assistance-** \$750 per Kindergarten student who is enrolled in the district's program. This funding will continue (and is not subject to partial funding) until if and when the current law is changed.

**Construction Grant Program-** grants of 75% available to cover construction needed to implement public kindergarten or to renovate or replace existing substandard public classrooms, including site preparation and the acquisition of initial equipment. This funding is available on a first come, first serve basis for a five year period ending on June 30, 2002, and is limited to a total amount of 22.5 million.

There are two routes that a district may take to initiate a Kindergarten program. The town could implement public Kindergarten in the district or could establish an alternative Kindergarten program.

On January 7, 1998, the committee presented a Public Kindergarten Report to the Dunbarton School Board for its review. The report includes costs projections to renovate a classroom, build a classroom, furnish and equip a classroom, transport students, and for annual on-going operating expenses (including teacher salary, benefits, and consumable supplies). It also includes student population projections, and the tax impact of the various options available. A copy of this full report is available at the Dunbarton Town Library and the Dunbarton Elementary School Library.

Respectfully submitted,  
  
Kim Belanger  
Chairperson of the LRPC

## ***BUILDING COMMITTEE REPORT***

January 13, 1998

The Building Committee would first like to thank the voters for their overwhelming support at the March, 1997 School District Meeting.

Encouraged by the backing of the community, the Building Committee set out to develop an economical and practical building program to meet the present space needs of the Dunbarton Elementary School and plan for future growth. At least one additional classroom is presently needed as well as a media center. Aware of the high cost of previous building proposals, the Committee implemented several strategies to reduce costs:

- Use a Construction Management approach to control costs during design and to establish a Guaranteed Maximum Price (GMP) prior to the March, 1998 District Meeting.
- Renovate the original 1971 building in such a way that only one classroom would be lost to create the media center.
- Build the shell of the addition to house four or five classrooms but only finish two at this time. Additional classrooms can be finished in the future as the need arises.
- Draw upon the tremendous volunteer spirit in the community by creating a volunteer workforce and reducing costs through donated or discounted materials and services.

After a lengthy interview process, the Committee recommended and the School Board hired the architectural firm of Dennis Mires, P.A. of Manchester. A similar process resulted in the selection of Esprit Corporation of Bow as our Construction Manager (CM). Working as a team, the Committee, architect, engineering consultants, and CM developed and priced schemes for both a four and five classroom addition that were presented to the public at an informational meeting in November. Based on a number of factors, the five classroom addition was deemed most desirable and the best value for the town.

The team has refined the scope of work for the five classroom addition, prepared extensive preliminary drawings and outline specifications, and established a GMP for the project. The project is proposed in two phases. Phase 1 will include construction of the addition "shell" by the Dunbarton School District utilizing the expertise of the Building Committee and the organization of the Volunteer Program. Phase 2 will include renovations to the existing building and fit-up of the finished portions of the addition. Phase 2 will be completed by the CM. Our recommended proposal was recently presented to the School Board for their approval along with several payment options. The final building proposal and cost information will be presented at a public hearing on February 9, 1998 and at the School District Meeting on March 7, 1998.

The Volunteer Program has been an ongoing activity for the Committee and is quickly coming together. We have been very impressed with the response to our Volunteer Survey, over 110 people have enlisted to date. The project administration and construction work has been divided into manageable tasks, Team Leaders recruited for each task, and the volunteers will soon have an opportunity to sign up for specific jobs. We expect a substantial cost savings from this effort.

The Building Committee would like to thank the School Board, the DES administration and staff, the SAU #19 administration, all those who have signed up for the Volunteer Program including our Team Leaders, and the numerous other individuals who have provided assistance and support.

Respectfully submitted,

Dan Dal Pra, Co-Chair  
Jeff Trexler, Co-Chair  
John Swindlehurst, III

Mary Starvish  
John Herlihy  
Mike Lessard

Steve Jones  
Brigitte Cook  
Bob Martel

Jim Bartlett

## COOPERATIVE SCHOOL DISTRICT PLANNING COMMITTEE REPORT

### Randy Benthien, Co-Chair

In March of 1996 an article calling for a Cooperative School District Study was placed in the Town Warrants of Dunbarton and New Boston by vote of the School Boards. The Goffstown warrant article was the result of a voter's petition. The committee was charged with presenting its findings and recommendations to each of the three towns. This report is meant to do that.

The following persons were appointed by the School Boards and Town Moderators in accordance with RSA 195.2. The current committee members are as follows:

New Boston	Dunbarton	Goffstown
Ralph Holmes	Kenneth L Swayze, Jr.	Randy Benthien, Co-Chair
Deborah O'Rourke	Dan Gravas, Co-Chair	Paul O'Reilly
Elaine Tostevin	Betsy Williams	Ellen Vermokowitz

Assisting Attorney  
John Teague

Randy Benthien and Dan Gravas were chosen Co-Chairs for this activity. Following a year and a half of studying existing coops in New Hampshire (especially those towns with similar numbers to the three communities making up SAU 19), the Committee began the process of designing and drafting possible Articles of Agreement stipulating how such a Cooperative School District would work for us.

The assessed value of each school was obtained to determine fiscal impact. Numerous considerations on the educational value of becoming a coop were also reviewed such as: improved curriculum consistency and delivery; voice and vote in total school program development by each district; greater purchasing power; more time for our elected and professional educational leaders to devote to educational improvement rather than duplicative administrative duties caused by there being four separate legal entities to serve and manage (e.g. there would be only one set of financial books to keep, only one teachers contract to negotiate, etc.).

Plus, if we elect to become a Cooperative School District by June 30 1998, the state would provide \$10.7 million over 10 years in formation aid. However, that incredible incentive disappears on July 1st, so if our town decided to become a Cooperative anytime thereafter, there would be absolutely no state aid for doing so - let alone \$10,700,000.00.

After a year and a half of thorough and careful study and deliberation we concluded that the benefits far outweigh the drawbacks of being a Cooperative School District. Therefore on January 19, 1998 the Committee voted 6-1 to recommend that the voters of Dunbarton, Goffstown and New Boston form a Cooperative School District.

A fifteen member School Board structure is proposed with residents coming from the three towns as follows:

Goffstown	8 members
Dunbarton	2 members
New Boston	4 members
At Large	1 member

The committee has sent to each community for the public hearings the Articles of Agreement as proposed by the Planning Committee for vote in March 1998.

As Co-Chair of the Committee I wish to commend and thank all study committee members, the SAU administration and Attorney John Teague for their hard work, support and dedication. Finally, on behalf of the Committee, I urge each voter to give thoughtful consideration to our recommendation of becoming a Cooperative School District.



**Dunbarton Elementary School Technology Committee  
1997/98**

The Dunbarton School Technology Committee has been meeting on a monthly basis for two years. Recently, the Committee completed work on a Technology Plan which has been approved by the NH Department of Education. Having an approved plan ensures that the Dunbarton Elementary School is eligible to apply for Technology Literacy Challenge Grant funding and E-Rate discounts. The Committee's vision for the school is one in which both staff and students are comfortable with a variety of technologies and are actively using these technologies for teaching, learning and school management. To that end the Committee researches and makes recommendations on staff training, and hardware and software acquisitions. As of October 1997, the school library and each classroom have access to the Internet. Staff and students are making increasing use of this Internet capability to gain current information about the world around them. The Technology Plan calls for a gradual increase in technology acquisitions, so that DES students can keep current in the Information Age.

**Committee Members:**

Joan Livsey, Bill Zeller, Lorraine Forest, Larry Cook, Mary Starvish, Charles Gaides, Andrea Douglas

Respectfully submitted, Mary Starvish, principal, Dunbarton Elementary School



**DUNBARTON ELEMENTARY SCHOOL IMPROVEMENT TEAM**  
**1997/98**

The Dunbarton School Improvement Team was formed in May of 1997 with a goal of improving the instructional program for all students at Dunbarton Elementary School. The membership includes representatives from many groups involved in the school. Members and the groups they represent are: Stephanie Herlihy, PTO representative, Joan Livsey, Karyn Noterman, Virginia Kemp and Sia Prive, DES instructional staff, Frank Tillotson, DES support staff, Linda Soles, Long Range Planning Committee, Judy Stone, community member, Joanne Malloy, school board, Marcia Trexler and Rene Ouellet, parents at large, Mary Starvish, administration, Mary Heath, SAU #19.

The team first met on June 18, 1997. The group's initial task was to compile the results of surveys sent out to all parents in the spring of 1997. The survey listed many areas of potential needs at the school drawn from meetings with parents and staff members held during the 1996/97 school year. Nearly 80% of the surveys were returned. Results showed the perceived highest areas of need are, in order of priority:

1. More emphasis on math, English and science
2. Space needs – art and music rooms, classrooms, library
3. Enrichment programs
4. Kindergarten
5. Written curriculum

Space needs at the school are being addressed by the Building Committee, and the Long Range Planning Committee has been charged with studying the kindergarten issue. The Team therefore decided to focus on curriculum issues, and the instructional program at the school. A survey given to parents at the fall Open House confirmed parental concerns about curriculum and also their lack of knowledge about the curriculum in general. (In June of 1997 a curriculum for grades 1-3 was approved to be piloted in all schools in SAU 19 during the 97/98 school year. Drafts of math, science, social studies and language arts curriculum for grades 4-6 have been completed. It is anticipated that this curriculum will be approved for use in 97/98. ) After much discussion of curriculum related issues, the School Improvement Team decided to work to achieve the following goals:

1. Increase parents' and community's awareness regarding instructional programs at Dunbarton Elementary School.
2. Establish benchmarks for each grade in core subject areas at Dunbarton Elementary School based on the New Hampshire State curriculum frameworks and SAU 19 curriculum.

In order to meet the first goal, a monthly school newsletter was initiated. The first issue went home in December 1997. Beginning in January 1998, the sixth grade class took over responsibility for writing and publishing the newsletter. The students interview staff members every month to obtain information on instructional programs and special projects.. In January, teachers began meeting to discuss curriculum matters and come up with benchmarks for each grade level. These benchmarks will inform parents of what they can expect their child to have mastered in the basic subject areas of math, language arts, science and social studies at the end of each year.

Respectfully submitted, Mary Starvish, principal, Dunbarton Elementary School

## DEBT SERVICE SCHEDULE INFORMATION

During the fiscal year July 1, 1996 to June 10, 1997, two bond payments were made on the New Hampshire Municipal Bank bond. On July 3, 1996 payment number 16 in the amount of \$96,476.25 was made. Payment number 17 in the amount of \$29,185.00 was made on December 12, 1996. In Fiscal Year July 1, 1997 to June 30, 1998, payment number 18 for \$94,185.00 was made on July 3, 1997 and payment number 19 for \$26,893.75 was made on December 12, 1997. This bond will be completed with payment number 40 in the amount of \$67,551.25 on July 15, 2008.

**DUNBARTON SCHOOL REVENUES**  
Estimated 2/11/98

	Actual 1996-97	Actual 1997-98	Estimated 1998-99
Unreserved Fund Balance	\$65,329	\$144,270	-0-
Revenue from State Sources			
Foundation Aid	-0-	1,452	-0-
School Building Aid	19,500	19,500	19,500
Child Nutrition	-0-	-0-	1,300
Catastrophic Aid	17,495	26,632	32,589
Revenue from Federal Sources			
Child Nutrition Program	5,000	5,000	5,000
Other-Block Grant	2,000	2,000	2,000
Other Sources			
Sale of Bonds			457,000
Miscellaneous	1,500	2,700	3,500
Transfer from Capital Reserve Fund	25,000	-0-	87,000
Local	36,000	36,000	36,000
Total School Revenues and Credits	171,824	237,554	643,889
District Assessment	2,102,359	2,265,238	2,214,340
Total Revenues and District Assessment	\$2,274,183	\$2,502,792	2,858,229
	=====		

**DRAFT**

**DUNBARTON SCHOOL DISTRICT WARRANT**

Election of Officers

1998

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District in the Town of  
Dunbarton qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE  
DUNBARTON COMMUNITY CENTER IN  
DUNBARTON ELEMENTARY SCHOOL IN SAID  
DISTRICT ON TUESDAY, THE TENTH DAY OF  
MARCH, 1998, AT EIGHT O'CLOCK IN THE  
MORNING TO CAST BALLOTS FROM THAT  
HOUR OF SAID DAY UNTIL AT LEAST SEVEN  
O'CLOCK IN THE EVENING FOR THE  
FOLLOWING OFFICERS:

1. To choose two members of the School  
Board for the ensuing two years.

GIVEN UNDER OUR HANDS AT SAID  
DUNBARTON THIS TWENTY-NINTH DAY OF  
JANUARY, 1998.

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SCHOOL BOARD

A TRUE COPY OF WARRANT -- ATTEST:

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SCHOOL BOARD



**DRAFT**

**DUNBARTON SCHOOL DISTRICT WARRANT**

Election of Officers

1998

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District in the Town of Dunbarton  
qualified to vote in District affairs:

**EDITORIAL CHANGE**

Reference Article #1: Should read **THREE (3) YEARS**  
instead of **TWO (2) YEARS**.

GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS  
SIXTH DAY OF FEBRUARY, 1998.

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SCHOOL BOARD

A TRUE COPY OF WARRANT -- ATTEST:

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SCHOOL BOARD

DRAFT

DUNBARTON SCHOOL DISTRICT WARRANT

1998

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District in the Town of Dunbarton  
qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT  
THE DUNBARTON COMMUNITY CENTER  
AT DUNBARTON ELEMENTARY SCHOOL  
IN SAID DISTRICT ON SATURDAY, THE  
SEVENTH DAY OF MARCH, 1998, AT TWO  
O'CLOCK IN THE AFTERNOON TO ACT  
UPON THE FOLLOWING SUBJECTS.

1. To see if the District will vote to raise and appropriate the sum of FIVE HUNDRED FORTY FOUR THOUSAND DOLLARS (\$544,000.00) for the construction of additions to the Dunbarton Elementary School, and for the payment of furnishings, equipment, architectural and other fees, site development and related incidental and necessary costs for such construction and existing school renovation pursuant to the plans and specifications as may be approved by the School Board, copies of which shall be on file with the School Administrative Unit #19 Office in Goffstown, New Hampshire, and the payment of principal and interest due during the 1998-99 school year on the indebtedness therefor; and to raise such sum (1) by the issuance of bonds or notes of the District in an amount not to exceed FOUR HUNDRED FIFTY SEVEN THOUSAND DOLLARS (\$457,000) in accordance with the provisions of the New Hampshire Revised Statutes Annotated, the form and terms of said bonds or notes including the time and place for the payment of interest, the rate of interest, and provisions for the sale of said bonds, or notes and all other matters in connection therewith to be left to the discretion of the School Board, and further, to specifically appropriate to the payment of the costs of said construction any interest which may be earned on the proceeds of the sale of the bonds or notes or any premium therefrom; and (2) by the withdrawal of EIGHTY SEVEN THOUSAND DOLLARS (\$87,000) from the Capital Reserve Fund established in 1991 for the purpose of capital improvements; and designate the School Board as the agents to expend said sum; or to take any other action in relation thereto. (2/3 majority vote required.) (School Board recommends this article )

2. To see if the District will vote to raise and appropriate the sum of TWENTY THOUSAND DOLLARS (\$20,000) for the purpose of bringing the Community Center ceiling up to the fire protection code as outlined in the Fire Marshall's report to the town of Dunbarton or to take any other action in relation thereto. (School Board recommends this article.)

3. To determine and appoint the salaries of the School Board and Truant Officer and fix the compensation of any other officer or agent of the District, or to take any other action in relation thereto.

4. To hear the reports of Agents, Auditors, Committees or Officers of the District, or to take any other action in relation thereto.

DRAFT

5. Shall the school district accept the provisions of RSA 195 (as amended) providing for the establishment of a cooperative school district, together with the school districts of Goffstown and New Boston, in accordance with the provisions of the proposed articles of agreement filed with the school district clerk? (School Board does not recommend this article )

6. To see if the District will vote to affirm and be bound by the financial provisions of a one-year collective bargaining agreement entered into between the Dunbarton Education Association and the Dunbarton School Board covering the year 1998-99 wherein the cost of the contract is TWENTY FIVE THOUSAND EIGHT HUNDRED NINETY NINE DOLLARS (\$25,899 00) to cover salaries and benefits; and to raise and appropriate the sum of TWENTY FIVE THOUSAND EIGHT HUNDRED NINETY NINE DOLLARS (\$25,899.00) for the purpose of funding said collective bargaining agreement, or take any other action in relation thereto. (School Board recommends this article )

7. To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of statutory and contractual obligations of the District, or to take any other action in relation thereto.

8. To transact any other business that may come before said meeting

GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS  
TENTH DAY OF FEBRUARY, 1998

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A TRUE COPY OF WARRANT – ATTEST:

SCHOOL BOARD

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SCHOOL BOARD

SCHOOL ADMINISTRATIVE UNIT #19  
Adopted 1998-99 Budget

Description	Adopted 1998-99
EXPENDITURES	
2313 Treasurer	500
2315 Legal Services	\$ 10,000
2317 Audit Services	1,800
2321 Supervision Superintendents Office	486,882
2331 Special Area Administrative Services	359,762
2521 Fiscal Services	63,895
2525 Bookkeeper Services	73,673
2542 Building Services	35,617
5220 Transfer Federal	<u>385,000</u>
Gross Budget Total	\$1,417,129
LESS ESTIMATED REVENUES	
3220/4410 Federal Projects	\$ 385,000
Fund Balance 6/30/97	-0-
AMOUNT TO BE ASSESSED TO SCHOOL DISTRICTS	\$1,032,129

Apportionment of Assessment by Member Districts for 1998-99

DISTRICT	% OF ASSESSMENT	1998-99 ASSESSMENT
Dunbarton	9.060	\$ 93,511
Goffstown	74.581	769,772
New Boston	<u>16.359</u>	<u>168,846</u>
TOTAL	100.000	\$1,032,129

Randy Benthien, Chair  
School Administrative Unit #19 Board

Adopted: 12/10/97



					DUNBARTON SCHOOL DISTRICT				DNBUD99	
					DUNBARTON ELEMENTARY SCHOOL					
					1998 - 1999 PROPOSED BUDGET WORKSHEETS					
		95-96	96-97	97-98	98-99	Request	Administration	98-99	Increase	%
		Expenditure	Expenditure	Appropriation						
REGULAR EDUCATION										
1100-110	Teacher Salaries	333,090.26	351,830.64	374,813.00		366,490.00				-2.22%
1100-111	Aides	9,195.34	8,814.03	12,909.00		9,624.00				-25.45%
1100-120	Substitutes	5,716.81	7,196.04	7,500.00		7,500.00				0.00%
1100-211	Health/Dental	59,831.42	70,081.32	43,350.00		43,143.00				-0.48%
1100-213	Life/LTD	2,394.98	2,678.41	2,008.00		1,572.00				-21.71%
1100-214	Workers Comp.	1,334.21	1,951.19	2,500.00		2,500.00				0.00%
1100-222	Teacher's Retire	10,756.65	10,793.55	9,007.00		9,785.00				8.64%
1100-230	FICA	49,624.69	48,335.44	30,525.00		29,346.00				-3.86%
1100-260	Unemploy Comp	348.00	570.00	940.00		700.00				-25.53%
1100-270	Course Reimburse	5,487.05	4,724.85	10,640.00		10,640.00				0.00%
1100-310	Home Instruction	100.00	-	300.00		300.00				0.00%
1100-331	Counselant	3,057.10	877.47	3,900.00		5,900.00				51.28%
1100-561	Tuition - Middle	722,211.50	238,580.49	242,500.00		187,150.00				-22.82%
1100-561	Tuition - High		452,596.79	582,720.00		504,300.00				-13.46%
1100-610-02	Art Supplies	550.18	538.27	600.00		600.00				0.00%
1100-610-08	Physical Ed	360.36	470.74	600.00		600.00				0.00%
1100-610-11	Mathematics	-	-	400.00		400.00				0.00%
1100-610-12	Music	133.20	329.52	200.00		600.00				200.00%
1100-610-13	Science	324.42	613.13	600.00		600.00				0.00%
1100-610-16	Computer Supplies			600.00		600.00				0.00%
1100-610-18	Scholar Supplies	6,821.92	7,012.60	7,000.00		7,000.00				0.00%
1100-610-23	Reading Improve	2,816.42	1,016.09	4,000.00		2,800.00				-30.00%
1100-630	Textbooks	1,421.85	1,160.00	5,000.00		5,770.00				15.40%
1100-631	A/V Support	132.73	118.95	200.00		200.00				0.00%
1100-632	Software	2,632.12	300.89	1,000.00		1,465.00				46.50%
1100-634	Workbooks	1,510.12	1,969.02	2,000.00		2,500.00				25.00%
1100-741	Add'l Equipment	12,328.36	10,650.88	-		2,036.00				#DIV/0!
1100-742	Replace Equip		4,164.87	2,145.00		2,400.00				11.89%
1100-751	Add'l Furniture	134.15	831.30	200.00		200.00				0.00%
1100-752	Rplc Furniture	2,177.00	-	320.00		875.00				173.44%
1100-810	Dues	168.58	175.00	300.00		300.00				0.00%
	TOTAL 1100	1,234,659.42	1,228,381.48	1,348,777.00		1,207,896.00		-		-10.45%

						DUNBARTON SCHOOL DISTRICT					DNBUD99		
						DUNBARTON ELEMENTARY SCHOOL							
						1998 - 1999 PROPOSED BUDGET WORKSHEETS							
					95-96	96-97	97-98	98-99	98-99	Administration	Increase	%	
					Expenditure	Expenditure	Appropriation	Request	Request				
SPECIAL EDUCATION													
1200-110	Salaries Teachers				37,834.43	27,209.60	29,682.00	29,906.00				0.75%	
1200-111	Dunb SPED Aides				52,555.71	33,971.55	57,234.00	60,111.00				5.03%	
1200-111	Middle SPED Aides					9,728.83							
1200-112	Dunb Therapist					27,590.75	19,179.00	21,336.00				11.25%	
1200-112	Middle Therapist				35,847.88	15,221.00	31,292.00	1,682.00					
1200-112	GHS Therapist							10,135.00					
1200-211	Health/Dental						12,290.00	13,227.00				7.62%	
1200-213	Life/LTD						101.00	135.00				33.66%	
1200-222	SPED Retirement						721.00	870.00				20.67%	
1200-230	FICA					111.02	10,510.00	9,423.00				-10.34%	
1200-310	SPED Instr Svc				1,131.90	2,319.48	22,885.00	20,423.00				-10.76%	
1200-561	Tuition - Public					19,764.12	32,394.00	31,166.00				-3.79%	
1200-561	Tuition High - Public				27,062.26	12,174.98							
1200-569	Tuition, Private				20,250.64	21,002.51	20,661.00	21,801.00				5.52%	
1200-580	SPED DunbTravel				163.00	734.14	2,250.00	2,250.00				0.00%	
1200-580	SPED Middle Travel					376.76							
1200-610	SPED Dunb Supp					534.95	850.00	1,050.00				23.53%	
1200-610	SPED Middle Supp				1,009.31	166.93							
1200-630	Books				289.87	79.48	200.00	200.00				0.00%	
1200-631	SPED Dunb A/V					82.40	250.00	250.00				0.00%	
1200-631	SPED Middle A/V				248.18	35.45							
1200-632	Computer Supplies.				416.45	463.90	440.00	500.00				13.64%	
1200-635	Workbooks/Tests				(0.75)	183.98	735.00	330.00				-55.10%	
1200-741	Dunb Add'l Equip				1,174.00	1,947.50	1.00	250.00				24900.00%	
1200-741	Middle Sch Add Eq					2,075.00	1.00	1.00				0.00%	
1200-741	GHS Add'l Equip						1.00	8,424.00					
1200-742	Replacement Equip					-	1.00	70.00				6900.00%	
1200-751	Additional Furn					185.30	1.00	200.00				19900.00%	
	TOTAL 1200				177,982.88	175,959.63	241,678.00	233,740.00		-		-3.28%	
ATTENDANCE SERVICES													
2112-110	Truant Officer				-	-	10.00	10.00				0.00%	
	TOTAL 2112				-	-	10.00	10.00		-		0.00%	

				DUNBARTON SCHOOL DISTRICT					DNBUD99	
				DUNBARTON ELEMENTARY SCHOOL						
				1998 - 1999 PROPOSED BUDGET WORKSHEETS						
		95-96	96-97	97-98	98-99					
		Expenditure	Expenditure	Appropriation	Request			Administration	Increase	%
GUIDANCE										
2123-110	Guidance Salaries	17,909.00	11,939.00	12,915.00	12,915.00					0.00%
2123-211	Health/Dental			1,680.00	1,731.00					3.04%
2123-213	Life/LTD			44.00	57.00					29.55%
2123-230	FICA			988.00	988.00					0.00%
2123-610	Supplies	175.62	-	200.00	200.00					0.00%
	TOTAL 2123	18,084.62	11,939.00	15,827.00	15,891.00			-		0.40%
HEALTH SERVICES										
2130-110	Nurse's Salary	16,196.99	15,346.40	17,755.00	17,064.00					-3.89%
2130-211	Health/Dental			4,088.00	185.00					-95.47%
2130-213	Life/LTD			60.00	82.00					36.67%
2130-222	Teacher Retire			431.00	-					-100.00%
2130-230	FICA			1,358.00	1,305.00					-3.90%
2130-330	Medical Services	365.81	888.18	440.00	440.00					0.00%
2130-610	Supplies	462.47	523.16	450.00	450.00					0.00%
2130-632	Software			1.00	1,500.00					149900.00%
2130-741	Additional Equip	190.00	98.31	100.00	1.00					-99.00%
2130-742	Replacement Equip				70.00					
	TOTAL 2130	17,215.27	16,856.05	24,683.00	21,027.00			-		-14.81%
PSYCHOLOGICAL CONSULTANT SERVICES										
2140-331	Dunb Constt Svc	1,915.30	2,170.24	1,200.00	1,200.00					0.00%
2140-331	Middle Constt Svc		-							
2140-331	High Constt Svc		63.53							
	TOTAL 2140	1,915.30	2,233.77	1,200.00	1,200.00			-		0.00%
SPEECH PATHOLOGY										
2150-110	Speech Path Sal	38,899.45	39,068.75	41,651.00	-					-100.00%
2150-111	Aides	780.00	2,123.82	3,210.00	13,772.00					329.03%
2150-211	Health/Dental			6,350.00	2,500.00					-60.63%
2150-213	Life/LTD			142.00	-					-100.00%
2150-222	Teachers Retire			1,012.00	-					-100.00%



				DUNBARTON SCHOOL DISTRICT							
				DUNBARTON ELEMENTARY SCHOOL							
				1998 - 1999 PROPOSED BUDGET WORKSHEETS							
				95-96	96-97	97-98	98-99		98-99	%	
				Expenditure	Expenditure	Appropriation	Request		Administration	Increase	
2150-230	FICA									-69.29%	
2150-610	Supplies			227.28	461.44	3,432.00	1,054.00			-54.02%	
	TOTAL 2150			39,906.73	41,654.01	435.00	200.00			-68.83%	
						56,232.00	17,526.00		-		
PUPIL SERVICES											
2190-331	Dunb O/T Consult			29,886.39	13,871.90	13,573.00	48,544.00			257.65%	
2190-331	Middle O/T Consult				4,659.00	13,573.00					
2190-331	GHS O/T Consult						25,596.00				
2190-610	Supplies										
	TOTAL 2190			29,886.39	18,530.90	27,146.00	74,140.00		-	173.12%	
TEST RENTALS											
2210-360	Test Purch/Scoring				28.81	200.00	200.00			0.00%	
	TOTAL 2210			-	28.81	200.00	200.00		-	0.00%	
PROFESSIONAL BOOKS/JOURNALS											
2212-630	Prof Books/Journal			452.50	482.54	600.00	600.00			0.00%	
	TOTAL 2212			452.50	482.54	600.00	600.00		-	0.00%	
IMPROVEMENT OF INSTRUCTION											
2213-320	Staff Development			1,669.08	4,716.81	4,000.00	7,600.00			90.00%	
	TOTAL 2213			1,669.08	4,716.81	4,000.00	7,600.00		-	90.00%	
INFORMATION CENTER											
2221-110	Info Salary			10,433.00	10,478.99	11,286.00	14,511.00			28.58%	
2221-111	Aide Salary			4,242.69	3,967.23	4,045.00	4,163.00			2.92%	
2221-211	Health/Dental					60.00	102.00			70.00%	
2221-213	Life/LTD					39.00	35.00			-10.26%	
2221-230	FICA					1,173.00	1,429.00			21.82%	
	TOTAL 2221			14,675.69	14,446.22	16,603.00	20,240.00		-	21.91%	
INFORMATION CENTER											
2222-453	Video Rental					1.00	1.00			0.00%	
2222-490	License				364.48	500.00	500.00			0.00%	



DUNBARTON SCHOOL DISTRICT										DNBUD99	
DUNBARTON ELEMENTARY SCHOOL											
1998 -1999 PROPOSED BUDGET WORKSHEETS											
		95-96	96-97	97-98	98-99	98-99	Administration				%
		Expenditure	Expenditure	Appropriation	Request						Increase
2222-610	Supplies	285.71	365.94	300.00	400.00						33.33%
2222-630	Books	3,679.81	2,411.67	1,530.00	3,200.00						109.15%
2222-631	Audio/Visual	3,409.27	1,078.18	1,000.00	1,000.00						0.00%
2222-632	Software	1,053.59	64.95	1,000.00	1.00						-99.90%
2222-640	Periodicals	966.20	1,209.56	1,200.00	365.00						-69.58%
2222-751	Additional Furn			368.00	1.00						-99.73%
	<b>TOTAL 2222</b>	<b>9,394.58</b>	<b>5,494.78</b>	<b>5,899.00</b>	<b>5,468.00</b>						<b>-7.31%</b>
<b>EDUCATIONAL TV</b>											
2224-390	Educational TV	187.50	56.00	50.00	50.00						0.00%
	<b>TOTAL 2224</b>	<b>187.50</b>	<b>56.00</b>	<b>50.00</b>	<b>50.00</b>						<b>0.00%</b>
<b>SCHOOL BOARD SERVICES</b>											
2311-110	School Brd Sal	750.00	750.00	1,250.00	1,250.00						0.00%
2311-113	Board Clk Sal	300.00	990.00	500.00	750.00						50.00%
2311-230	FICA			175.00	153.00						-12.57%
2311-320	Sch Brd Workshop	-	180.00	600.00	600.00						0.00%
2311-522	Liability Insurance	467.34	534.12	550.00	550.00						0.00%
2311-540	Advertising	2,521.80	984.00	500.00	500.00						0.00%
2311-550	Board Printing		138.27	375.00	375.00						0.00%
2311-610	Supplies	439.01	412.59	150.00	250.00						66.67%
2311-810	Dues	2,250.85	2,268.06	2,300.00	2,300.00						0.00%
	<b>TOTAL 2311</b>	<b>6,729.00</b>	<b>6,257.04</b>	<b>6,400.00</b>	<b>6,728.00</b>						<b>5.13%</b>
<b>CENSUS INFORMATION</b>											
2312-110	Census	680.00	-	340.00	340.00						0.00%
	<b>TOTAL 2312</b>	<b>680.00</b>	<b>-</b>	<b>340.00</b>	<b>340.00</b>						<b>0.00%</b>
<b>BOARD TREASURER</b>											
2313-110	Treasurer Salary	120.00	120.00	120.00	120.00						0.00%
2313-610	Supplies	688.12	257.07	400.00	400.00						0.00%
	<b>TOTAL 2313</b>	<b>808.12</b>	<b>377.07</b>	<b>520.00</b>	<b>520.00</b>						<b>0.00%</b>
<b>LEGAL FEES</b>											

				DUNBARTON SCHOOL DISTRICT					DNBUD99	
				DUNBARTON ELEMENTARY SCHOOL						
				1998 -1999 PROPOSED BUDGET WORKSHEETS						
			95-96	96-97	97-98	98-99	98-99	Administration	%	
			Expenditure	Expenditure	Appropriation	Request			Increase	
2315-380			13,684.00	12,055.65	8,500.00	8,500.00			0.00%	
			13,684.00	12,055.65	8,500.00	8,500.00		-	0.00%	
DISTRICT MEETING										
2316-110				60.00	50.00	50.00			0.00%	
2316-118				30.00	30.00	30.00			0.00%	
2316-550				1,133.50	800.00	800.00			0.00%	
				1,223.50	880.00	880.00		-	0.00%	
AUDIT SERVICES										
2317-370			2,132.00	1,950.00	1,850.00	1,850.00			0.00%	
			2,132.00	1,950.00	1,850.00	1,850.00		-	0.00%	
SAU SERVICES										
2320-351			70,857.00	71,224.00	78,649.00	93,511.00			18.90%	
			70,857.00	71,224.00	78,649.00	93,511.00		-	18.90%	
PRINCIPAL/OFFICE EXPENSES										
2410-110			52,192.92	50,317.79	51,875.00	51,875.00			0.00%	
2410-113			14,845.48	15,978.68	15,703.00	16,559.00			5.45%	
2410-211					11,432.00	13,563.00			18.64%	
2410-213					230.00	298.00			29.57%	
2410-222					1,261.00	1,520.00			20.54%	
2410-230					5,876.00	5,235.00			-10.91%	
2410-322			403.00	794.80	1,000.00	1,200.00			20.00%	
2410-531			3,853.22	4,046.52	4,300.00	4,800.00			11.63%	
2410-532			545.18	686.31	650.00	650.00			0.00%	
2410-550				178.77	200.00	300.00			50.00%	
2410-580			454.48	185.38	500.00	500.00			0.00%	
2410-610			376.29	349.10	300.00	300.00			0.00%	
2410-632			750.00	626.90	250.00	250.00			0.00%	
2410-741				1,584.00	-	1,800.00			#DIV/0!	
2410-742					-	1.00			#DIV/0!	
2410-810			392.00	598.00	700.00	700.00			0.00%	

[illegible]



				DUNBARTON SCHOOL DISTRICT						
				DUNBARTON ELEMENTARY SCHOOL						
				1998 - 1999 PROPOSED BUDGET WORKSHEETS						
		95-96	96-97	97-98	98-99	98-99	98-99	Administration	Increase	%
		Expenditure	Expenditure	Appropriation	Request	Request				
	Ground Maint									
2543-440	Site Improvement	22.80		200.00	200.00	200.00				0.00%
2543-730	TOTAL 2543	22.80	-	200.00	200.00	200.00		-		0.00%
OPERATE EQUIPMENT										
2544-440	Maint Contracts	1,335.00	1,675.00	2,430.00	2,538.00					4.44%
2544-448	Repair Inst Equip		65.00	200.00	300.00					50.00%
2544-449	Repair NonInst Eq	745.71	919.76	800.00	800.00					0.00%
	TOTAL 2544	2,080.71	2,659.76	3,430.00	3,638.00			-		6.06%
REGULAR TRANSPORTATION										
2552-510	Regular	108,873.70	107,915.48	111,960.00	114,120.00					1.93%
	TOTAL 2552	108,873.70	107,915.48	111,960.00	114,120.00			-		1.93%
SPED TRANSPORTATION										
2553-510	Dun SPED Trans	51,141.64	39,464.64	58,000.00	64,296.00					10.86%
2553-510	HS SPED Trans		11,655.36							
	TOTAL 2553	51,141.64	51,120.00	58,000.00	64,296.00			-		10.86%
FIELD TRIP TRANSPORTATION										
2554-510	Field Trips	955.37	1,423.70	1,000.00	2,000.00					100.00%
	TOTAL 2554	955.37	1,423.70	1,000.00	2,000.00			-		100.00%
FACILITIES CONSTRUCTION										
4300-300	Building Architect			15,000.00	-					-100.00%
	TOTAL 4300	-	-	15,000.00	-			-		-100.00%
DEBT SERVICE										
5100-830	Principal	65,000.00	65,000.00	65,000.00	65,000.00					0.00%
5100-840	Interest	65,243.75	58,774.17	56,078.75	66,681.96					18.91%
	TOTAL 5100	130,243.75	123,774.17	121,078.75	131,681.96			-		8.76%
FEDERAL GRANTS PROJECTS										
5220-800	Title Grants			2,000.00	2,000.00					0.00%





## GENERAL INFORMATION

Dunbarton as we know it today was first granted by the General Court of Massachusetts in 1733, as Narragansett No. 6. It was re-granted in 1735 to soldiers who fought in the French and Indian War under Capt. John Gorham (not Samuel Gorham of Plymouth, England) but that grant was relinquished. In 1748 a group headed by Archibald Stark petitioned the Masonian Proprietors in Portsmouth for a grant of land and received permission to have this territory surveyed and laid out into lots and ranges; it was called Starkstown. Permanent settlement did not commence until 1752. This Township was incorporated on August 10, 1765 by then Governor Benning Wentworth and named Dunbarton after Dunbarton Scotland where many of the original settlers originated.

Dunbarton is located in Merrimack County, bounded by Goffstown to the south, Weare to the west, Hopkinton to the north, Bow and Hooksett to the east.

From 1765 until 1822 when the town of Hooksett was incorporated, the bounds of Dunbarton went to the Merrimack River.

Dunbarton has: Five ponds, all with public access:

Gorham Pond, 102.6 acres  
Kimball Pond, 37.2 acres  
Long Pond, 32.1 acres  
Purgatory Pond, 18.6 acres  
Stark Pond, 10.8 acres

Three town cemeteries (Center, pages Corner and East) and one private cemetery (Stark).

67 Miles of road

19,560 acres, 31.4 square miles which include:

318 acres of conservation property  
275 acres of conservation easement  
925 acres of Kuncanowet Town Forest property  
482 (approximate) acres of Town Forest  
and 1187+ acres of federal land.

Population of approximately 2000

The elevation above sea level for the Town Hall is 830', the top of Mills Hill (the highest point) 925', the Bow-Dunbarton line on Route #13 (the lowest point) 350'.

Hours of Town Office are:

Selectmen Meeting	Thursday 7:00 pm	774-3541
Daytime Office Hrs.	Monday thru Friday 8:30 am to 4:00 pm	
Tax Collector	Tuesday 2:30 pm to 5:30 pm	
	Thursday 6:00 pm to 9:00 pm	774-3547
Town Clerk	Wednesday 9:00 am to 12 noon	
	Thursday 5:30 pm to 9:00 pm	
	Friday 9:00 am to 12 noon	774-3547
Building Inspector	Monday 7:30 am to 4:00 pm	
	Thursday 7:00 pm to 9:00 pm	774-3547
Transfer Station **	Wednesday 4:00 pm to 8:00 pm	
	Saturday 8:00 am to 4:00 pm	774-7090

\*\*A permit is required, available from the Town Clerk's Office and the Selectmen's Office.

## GENERAL INFORMATION

The Planning Board meets the third Wednesday of the month. The Zoning Board meets the second Monday of the month, as required. Call the Selectmen for further information.

The School Board meets the first Wednesday of the month at the school.

Library Hours:	Tuesday	2:00 pm to 8:00 pm	
	Wednesday	10:00 am to 2:00 pm	
	Thursday	2:00 pm to 8:00 pm	
	Friday	10:00 am to 2:00 pm	
	Saturday	10:00 am to 2:00 pm	774-3546

Web Page: <http://www.ci.dunbarton.nh.us>

Volunteer Fire Department	225-3355		
			EMERGENCY 911
Police Department	224-1232		

Brush burning permits are required unless there is complete snow cover. They may be obtained from J. R. Swindlehurst, Bud Marcou, Fred Mullen, Peter Hecker, Peter Montgomery, or Jon Wiggin.

The annual town election and town meeting is the second Tuesday in March.

Voter registration qualifications: 18 years of age, citizen and resident of Dunbarton. Register with Supervisors of the Checklist or Town Clerk. New registrations by ten days prior of any election. Absentee ballots are available to qualified voters for town and state primary and general elections.







Office of Selectmen  
Dunbarton, N.H. 03045

	NONPROFIT ORG. U.S. POSTAGE PAID GOFFSTOWN, N.H. 03045 PERMIT #70

Resident  
Dunbarton, N.H. 03045